

# Adding Pronouns to Your Starfish Profile

### November 2022





### Objectives

By the end of this session, you will be able to...

 Add your pronouns to your profile in Starfish.





### How to Log In

#### Go to the Starfish URL:

https://pierce.starfishsolutions.com/starfish-ops



Pierce College Students please enter your printing username and password. Pierce College Employees please enter your network username and password.

JDoe1234
Password



How do I log in? Pierce College Students Students, your Pierce College Network ID is used for email, WiFi, and printing. Your login usually follows this formula:

Username First Initial + Last Name + Last Four of Student ID # Example: abrown6789 Use your WiFi/Papercut (printing) login.





# Your Login Credentials

#### User name: jgonzales6789

First Initial + Last Name + Last Four of Student ID

- If you were admitted to Pierce prior to 4/30/20, then use your Legacy SID.
- If you were admitted to Pierce on or after 5/1/20, then use your ctcLink ID.

#### Password: PCD!19951108

PCD! + YYYY + MM + DD

This is the password for someone born November 8, 1995.

This is the same login that you use for campus WiFi and Papercut printing.





possibilities. realized.

### **To Access Your Profile**





	Test Accou	Test Account		
	Username TACCOUNT0527	Institution Email ce-questions@pierce.ctc.edu		
Contact	ur institution and cannot be edited			
Some of your information is automatically updated by your institution and cannot be edited.				

she/her/them

Helps your staff connections know how to refer to you. Ex: she/her/them

Underneath the 'Contact Information'' section, you will see a text box under the text "Pronouns." Select the text box and enter your pronouns.







You will now see your pronouns underneath your name. This is how they will present to faculty and staff in Starfish.





#### Test Account

(she/her/them)

Username TACCOUNT0527 Institution Email ce-questions@pierce.ctc.edu

#### **Contact Information**

Some of your information is automatically updated by your institution and cannot be edited.

Pronouns

she/her/them

Helps your staff connections know how to refer to you. Ex: she/her/them

If you are happy with your entry, click "Save Changes" in the lower right-hand corner.







### That's it!

 Now that we've gone through updating your pronouns, you should be able to customize your profile with ease.





## Need help?

If you have questions or feedback about Starfish, please email <u>StarfishTeam@pierce.ctc.edu</u>.

Thanks! Student Success Technology Specialist <u>StarfishTeam@pierce.ctc.edu</u>

