

**State Board for Community and Technical Colleges
Checklist for SB 6328 – Campus Security**

The following checklist is generated to help assess the compliance of colleges with current law (RCW 28B.10.569) regarding campus safety amended by Senate Bill 6328. This checklist will be used to inform our Board, the Governor’s office and fiscal committees of the House and Senate. While this list provides a reference to requirements in the bill, there is no substitute for reading the entire legislation: <http://apps.leg.wa.gov/billinfo/summary.aspx?bill=6328>. A separate report format is included for the October 30, 2008 self study and subsequent biennial reports. In addition, an attachment is provided to further identify the methods of communication used at college campuses.

Section	Description of Action/Requirement	Compliant	In Process	Needed	Comments
Sec 1					
(1)	Report crime statistics through appropriate law enforcement agencies				
(2)	Update and report crime statistics annually, and to maintain and provide records for the past three year period				
	Make available upon request to students, faculty, staff, & other interested persons a campus safety plan that includes at a minimum:				
(3)i(A)	Data regarding – Campus enrollment				
(3)i(B)	Data regarding – Non-student workforce profile				
(3)i(C)	Data regarding – Number of campus security personnel				
(3)ii(A)	Policies & Procedures – Preventing campus violence				
(3)ii(B)	Policies & Procedures – Weapons policy on campus				
(3)ii(C)	Policies & Procedures – Controlled substances				

Section	Description of Action/Requirement	Compliant	In Process	Needed	Comments
(3)ii(D)	Policies & Procedures – Student privacy				
(3)iii(A)	Information about – Sexual assault, domestic violence, & stalking contact information				
(3)iii(B)	Information about – Sexual harassment contact information				
(3)iv(A)	Description of – Mutual assistance arrangements with first responders				
(3)iv(B)	Description of – Methods & options that persons with disabilities or special needs have to access services & programs				
(3)iv(C)	Description of – Escort and transportation services provided for individual security				
(3)iv(D)	Description of mental health & community services available				
(3)iv(E)	Procedures for communicating with students, faculty, staff, and the media during and following natural and non-natural emergencies				
	Safety Plan shall include for the most recent academic year:				
(3)(b)(i)	Description of programs & services offered on crime prevention				
(3)(b)(ii)	For institutions with student housing information detailing security policies & programs				
(3)(c)(i)	Campus safety information provided on a campus by campus basis if a college has branch campuses				
(4)(a)	Enter into MOUs that set for the responsibilities of various local jurisdictions and campuses in case of emergencies				

Section	Description of Action/Requirement	Compliant	In Process	Needed	Comments
(4)(b)	Enter into Mutual Aid agreements with local jurisdictions regarding shared use of equipment & technology in the event of an emergency				
(4)(c)	MOU's & Mutual Aid agreement updated and included in the campus safety plans				
(5)(a)(b)	Each institution shall establish a Task Force that examines campus safety plans at least annually and publishes & distributes the plan				
(6)	The President shall designate a specific individual responsible for monitoring and coordinating institutional compliance				
Sec 2 (1)(a)	By October 30, 2008 submit a self assessment study to the State Board for Community & Technical Colleges				
(1)(b)	By the 30 th of each even numbered year beginning in 2010, submit an update of the plan to SBCTC				
(2)	The State Board for Community and Technical Colleges shall report Biennially beginning with December 21, 2010				
(2)(a)	Extent to which colleges have complied with RCW 28B.10.569				
(2)(b)	Recommendations on measures to assist colleges ensure and enhance campus safety				