

Site Risk Assessment/Site Hazard Checklist

Name of Agency/Business _____
Mailing Address _____
Group Performing Assessment

Please circle YES or NO for each of the following. Space for notes provided for each item.

1. Site Security

- a. Perimeter fences, gates sound & maintained, known hazards fenced yes no
 - b. Access by children to hazards prevented from Married Quarters/creches etc. within the wire yes no
 - c. Signs & Notices posted yes no
 - d. Site regularly patrolled especially hazard areas - water courses etc. (are patrols "lone workers"?) yes no
 - e. Security cameras operated yes no
 - f. Security lights installed yes no
 - g. Alarms installed yes no
 - h. Unused buildings locked, windows shuttered and key control in operation yes no
 - i. H&S performance considered in selection of private guards yes no
 - j. Control of guard dogs yes no
- Any information pertinent to item

2. Fire

- a. Fire patrols/fire wardens established yes no
 - b. Liaison with local brigade established - contact telephone numbers available to Duty in Guard Room yes no
 - c. No Smoking policy initiated yes no
 - d. Fire exits indicated and emergency lighting operable yes no
 - e. Alarms, sprinklers etc. maintained yes no
 - f. Secure storage of flammable materials yes no
 - g. Extinguishers available and maintained yes no
 - h. Housekeeping" maintained to prevent flammable/combustible materials accumulating yes no
 - i. Emergency water supply tanks provided yes no
 - j. Signs & notices posted yes no
 - k. Access to high places restricted/controlled yes no
- Any information pertinent to item

3. Explosives

- a. The site licensed yes no
- b. Signs and Notices posted yes no
- c. Policies for disposal/removal established yes no
- d. Records of type/quantities of explosives used yes no

e. Records available of Explosives Inspections/Audits
Any information pertinent to item

yes no

4. Chemicals/Fuels/Oils

a. List of substances held, stored or used
b. Policy for further chemical holdings/storage
c. Signs & Notices in place
d. COSHH Assessments available on site for substances held/used
and arrangements to review and maintain records of assessments
e. Emergency procedures formulated
f. Any chemically contaminated areas identified
g. Chemicals segregated where appropriate
Any information pertinent to item

yes no

yes no

yes no

yes no

yes no

yes no

yes no

yes no

5. Biological

a. Activities involving biological agents carried out on site
b. Organisms involved and location of activity
c. Contaminated areas identified
d. Signs & Notices posted
e. Organic waste disposal areas on site identified and controlled
f. COSHH Assessments available on site and arrangements in
place to maintain and review assessments
g. Sewage tanks identified and policy for emptying/cleaning formulated
h. Standing water treated/drained
i. Cooling towers, showers etc. treated for legionella
Any information pertinent to item

yes no

yes no

yes no

yes no

yes no

yes no

yes no

yes no

yes no

yes no

6. Asbestos

a. Asbestos register maintained
b. Signs & Notices posted
c. Policy formulated for removal/retention
d. Licensed contractors used for removal
e. Information available to Contractors & Maintenance workers
Any information pertinent to item

yes no

yes no

yes no

yes no

yes no

7. Radiation

a. Activities carried out on site involving the use/production
of radioactive material
b. Registers & records maintained
c. Disposals recorded
d. Signs & notices posted
e. Radioactive contaminated areas identified
f. Exclusion zones/control of access
Any information pertinent to item

yes no

yes no

yes no

yes no

yes no

yes no

yes no

8. Pathways and Roads—Access and Egress

- | | | |
|--|-----|----|
| a. Condition of roads, paths, gangways, stairs, bridges, etc. maintained | yes | no |
| b. Signs and Notices posted | yes | no |
| c. Emergency access routes operable and maintained | yes | no |
| d. Trip hazards & protruding object hazards removed | yes | no |
| e. Access to high places restricted | yes | no |
| f. Speed limits posted | yes | no |
| g. Street lighting | yes | no |
| h. Condition of doors, gates etc. monitored and maintained | yes | no |
| i. Hedges and ditches maintained | yes | no |
| j. Essential paths and roads included in ice and snow clearance plans | yes | no |
| k. Speed reduction measures, traffic lights, controlled access onto main roads where appropriate | yes | no |
| Any information pertinent to item | | |

9. Outdoor plant and equipment

- | | | |
|--|-----|----|
| a. Ownership of plant identified and all plant included in Risk Assessments | yes | no |
| b. Accessible and/or decommissioned plant made safe/fenced/sealed --especially from children | yes | no |
| c. Measures to reduce plant noise where appropriate | yes | no |
| Any information pertinent to item | | |

10. Condition of buildings and estate

- | | | |
|--|-----|----|
| a. Inspection & maintenance program in place | yes | no |
| b. Maintenance work monitored | yes | no |
| c. Signs & Notices posted | yes | no |
| d. Emergency procedures notified | yes | no |
| e. Derelict/demolished buildings secured against access especially by children | yes | no |
| f. Dangerous/hazardous trees or shrubs (fire/falling) | yes | no |
| Any information pertinent to item | | |

11. Site Housekeeping

- | | | |
|---|-----|----|
| a. Site clearance policy | yes | no |
| b. Approved waste removal Contractors employed | yes | no |
| c. Ground maintenance program | yes | no |
| d. Shelves, racking and stacked/stored items maintained safely especially in open spaces accessible to children | yes | no |
| Any information pertinent to item | | |

12. Confined Spaces

- | | | |
|--|-----|----|
| a. Register of confined spaces maintained | yes | no |
| b. Unauthorized entry prevented by security and permit to work | yes | no |
| c. Policy formulated for removal/opening up | yes | no |
| d. Inspection/maintenance program instituted with permit to work control | yes | no |
| e. Emergency procedures devised | yes | no |
| f. Signs & Notices posted | yes | no |

Any information pertinent to item

13. Electrical

- | | | |
|--|-----|----|
| a. Position of below ground supply cables recorded | yes | no |
| b. Overhead supply cable runs maintained/protected | yes | no |
| c. Isolation/shut off procedures effective | yes | no |
| d. Inspection/maintenance program in place | yes | no |
| e. PCBs identified and control/removal policy formulated | yes | no |
| f. Lightning conductors maintained | yes | no |
| g. Signs & Notices posted | yes | no |

Any information pertinent to item

14. Water

- | | | |
|--|-----|----|
| a. Effective shut off method whereabouts known and available | yes | no |
| b. Underground pipe runs recorded | yes | no |
| c. Inspection/maintenance procedures in place | yes | no |
| d. Access to deep storage tanks strictly controlled | yes | no |
| e. Signs & Notices posted | yes | no |
| f. Liaison with Water Board maintained | yes | no |

Any information pertinent to item

15. Gas

- | | | |
|--|-----|----|
| a. Effective shut off method whereabouts known and available | yes | no |
| b. Underground pipe runs recorded | yes | no |
| c. Inspection/maintenance procedures in place | yes | no |
| d. Signs & Notices posted | yes | no |
| e. Liaison with Gas Authority maintained | yes | no |
| f. Emergency plan formulated | yes | no |

Any information pertinent to item

16. Pressurized Gas

- | | | |
|--|-----|----|
| a. Quantities held & location of pressurized gas holdings recorded | yes | no |
| b. Storage methods secure and adequate | yes | no |
| c. Inspection/maintenance program in place | yes | no |

- d. Emergency procedures formulated yes no
- e. Policy for removal formulated yes no
- f. Signs & Notices posted yes no

Any information pertinent to item

17. Storage Tanks

- a. Position of, substances and quantity held recorded yes no
- b. Policy for emptying/removal/making inert yes no
- c. Inspection/maintenance program in place yes no
- d. Condition of containment bands monitored yes no
- e. Emergency plan formulated yes no
- f. Signs & Notices posted yes no

Any information pertinent to item

18. Falls and Falling Objects

- a. Access to roofs, towers etc. strictly controlled yes no
- b. Inspection/maintenance program for stairs, towers, masts etc. yes no
- c. Inspection pits filled, fenced, or securely covered yes no
- d. Drain covers secure yes no
- e. Crawler board areas of roofs identified yes no
- f. Stability of towers/masts assured yes no
- g. Signs & Notices posted yes no
- h. Storm drains Risk Assessments completed and any necessary action taken yes no

Any information pertinent to item

19. Contractors and Visitors

- a. Control/record of Contractors/Visitors coming on to site exercised at point of entry yes no
- b. Contractors/Visitors informed of emergency procedures yes no
- c. Risk Assessments completed for Contractors' work involving significant hazards yes no
- d. CDM Regulations 1994 applied for Contractors where applicable yes no
- e. Permit to Work and written Safe Systems of Work for Contractors strictly applied yes no
- f. Contractors' compounds are included in Site Safety Tour program and meet requirements of Workplace Regulations yes no
- g. Exchange information with contractors (including where appropriate, risk assessments) yes no

Any information pertinent to item

20. Emissions and Processes

- a. Hazardous/polluting Emissions identified:

Air	yes	no
Land	yes	no
Water	yes	no

b. Emission control policy established and in operation	yes	no
c. Process waste identified and controlled	yes	no
d. Records of all transactions concerning waste	yes	no
e. Monitoring of emissions/waste	yes	no

Any information pertinent to item