



**PIERCE**  
COLLEGE  
**Library and Media Services**  
**Operational Policies and Procedures**

## **Photocopiers and Printers**

### **Printer Policy**

Pierce College students can print twenty pages per day at no charge and pay five cents for each additional page at the circulation desk. Individuals who are not students pay five cents per page for all pages printed.

### **Copier Policy**

Library staff at the circulation desk will copy ten pages for free from library reference material per day and will copy one article from the most recent issue of a periodical per day. Additional copying or copying of non-reference material may be done at the photocopier for ten cents per page.

Students are responsible for being aware of copyright laws.

**Adopted: 2000**

**Revised: Summer 2007**