



References: Chicago Manual of Style Citations

Need a summary of the basic guidelines for CMS-style citations?

Style Sheet

The **Chicago Manual Of Style (CMS)** includes guidelines for writing bibliographies (lists of citations). When following *CMS*, your bibliography can be titled "Bibliography," "Selected Bibliography," "Works Cited," "Literature Cited," or "References." Citations are usually in alphabetical order by authors' last names (when you have two or more publications by the same author those citations can be in either chronological order or alphabetical order by title). *CMS* outlines two different styles accepted by them: the one summarized in this handout and an Author-Date style. For information about the Author-Date style, see our books on *CMS* (call numbers below). Citations should begin at the left margin with second and subsequent lines indented 2 spaces. Only proper nouns and first words of titles and subtitles should be capitalized. Underline or italicize titles of books and periodicals and use quotes around titles of essays, book chapters, or articles.

The main components of CMS citations are summarized below:

1. Author - last name first followed by full first and middle names if available.
2. Title - Italicize or underline titles of books or periodicals. For articles, capitalize **only** first words of titles or subtitles and proper nouns. For books, capitalize all significant works.
3. Editor, compiler, or translator (if applicable).
4. Publication information – edition (if not the first), volumes (total number of multivolume work if work is referred to as a whole) or volume number (if single volume is used), title of individual volume or series title (if applicable), city, publisher, date, and page numbers (if applicable).

These components are placed in the following manner with the following punctuation:

Lastname, Firstname Middlename. "Title of chapter or article." *Title of book or periodical*. City: Publisher, date.

For more detailed information and examples of CMS-style bibliographies, consult one of our books on *CMS: The Chicago manual of style* (Z253 .U69 1993 on our reference shelves), or *The Chicago manual of style : for authors, editors, and copywriters* (Z253 .U69 1982 on our circulating shelves).

Examples

Articles from magazines and scholarly Journals

Dannenber, Clare. "Ethnic identity and grammatical restructuring." *American Speech* 71, no. 2 (1998): 139-59.

Halliday, Jean. "Chevy replays 'see the USA' in new: 30 on Grammy awards." *Advertising Age* 70, no. 8 (1999): 13, 26-29.

Articles from newspapers

Randy Gener. "The coaches speak." *New York Times*, 21 February 1999, sec. D, p. 2.

Books

Twain, Mark. *A Connecticut Yankee in King Arthur's court*. New York: Oxford University Press, 1996.

Moore, Matthew S. and Linda Levitan. *For Hearing People Only: Answers to Some of the Most Commonly Asked Questions About the Deaf Community, its Culture, and the "Deaf Reality"*. Rochester: Deaf Life Press, 1993.

Books with edition information

Miller, Alice. *Thou Shalt Not be Aware*. American ed. New York: Farrar, Straus, Giroux, 1984.

Books with corporate authors

Microsoft Corporation. *Pascal by Example*. Redmond, WA: Microsoft Corporation, 1989.

Chapters in books

Chu, Susan Y. "Epidemiology of Human Immunodeficiency Virus Infection." In *AIDS: Etiology, Diagnosis, Treatment, and Prevention*. Philadelphia: Lippincott-Raven, 1997.

Encyclopedia articles

Reference books are usually *not* listed in *CMS* bibliographies, they are only referred to in the text or notes. In such citations, encyclopedias, dictionaries, and other alphabetically arranged works cite the title of the full work, they year or edition, the letters "s.v." (this stands for "sub verbus" or "under the word"), and then the word you looked up in that reference. For example: *The Encyclopedia of Mental Health*. 1998 ed., s.v. "Borderline Personality Disorder."

Interviews

Villalobos, Joaquin. Interview with staff writer. In *Mother Jones* 8-10. July 1992.

Carroll, Jim. Interview by author. Seattle, Wash., 15 September 1998.

Radio and TV programs

Safer, Morley. "Give peace a chance?" *60 minutes*. 11 October 1998. Produced by D. Naphin, directed by A. Bloom. New York: WCBS.

Film and video recordings

It's a wonderful life. Produced by Frank Capra. Republic, 1996. Videocassette.



CMS-Style Citations for Electronic Sources

Style Sheet

The basic components of these citations are the same as for print sources, but followed by software or vendor information and identifying numbers (if available):

Lastname, Firstname Middlename. "Title of chapter or article." *Title of book or periodical*. City: Publisher, date, pages (if applicable). identifying number (if available).

NOTE: Because *CMS* doesn't yet have official guidelines for citing Internet sources, they recommend following MLA style. For more information see <<http://www.press.uchicago.edu/Misc/Chicago/cmofaq.html>> or our handout *Works Cited: MLA-Style Citations*.

Examples

Articles from online indexes (like EBSCOhost and ProQuest Direct)

Matthews, James H. "Nonsurgical Treatment of Pain in Lumbar Spine Stenosis." *American Family Physician*. 15 Jan. 1999. ProQuest Direct. Online. 19 Apr. 1999. <<http://www.proquest.com>>. (**NOTE: you can abbreviate the web addresses of online indexes to end after the ".com".**)

Articles from databases and electronic reference sources

"Monkeys." Microsoft Encarta Encyclopedia. 1995 ed. CD-ROM. Microsoft, 1994.

Software programs

ID Software. The Ultimate Doom. New York: GT Interactive Software, 1995.

Web pages and Web sites

American Dietetic Association Web Site. 12 May 1999. <<http://www.eatright.org/>>.

Pierce College Library. "Boolean Logic." 1 Jan. 1999. Pierce College Library Web Site. 1 May 1999. <<http://www.pierce.ctc.edu/Users/Depts/Library/boolean.html>>.

E-mail, listservs, and newsgroups

Crump, Eric. "Re: Preserving Writing." Online posting. 31 Mar. 1995. Alliance for Computers and Writing Listserv. 31 Mar. 1995. <acw-l@unicorn.acs.ttu.edu>.

Thomson, Barry. "Virtual Reality." E-mail to the author. 25 Jan. 1995.

Sample

Bibliography

Chu, Susan Y. "Epidemiology of Human Immunodeficiency Virus Infection." In *AIDS: Etiology, Diagnosis, Treatment, and Prevention*. Philadelphia: Lippincott-Raven, 1997.

Halliday, Jean. "Chevy replays 'see the USA' in new: 30 on Grammy awards." *Advertising Age* 70, no. 8 (1999): 13, 26-29.

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"Monkeys." Microsoft Encarta Encyclopedia. 1995 ed. CD-ROM. Microsoft, 1994.

Moore, Matthew S. and Linda Levitan. *For Hearing People Only: Answers to Some of the Most Commonly Asked Questions About the Deaf Community, its Culture, and the "Deaf Reality"*. Rochester: Deaf Life Press, 1993.