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#### **COMMUNITY COLLEGE DISTRICT NO. 11 PIERCE COLLEGE**

**January 10, 2018**

**MINUTES OF THE REGULAR MEETING**

**BOARD MEMBERS PRESENT**

Jackie Rosenblatt

Amadeo Tiam

Steve Smith

Brett Willis

**COLLEGE OFFICERS PRESENT**

Dr. Michele Johnson, Chancellor and CEO

Ms. Denise Yochum, President Fort Steilacoom

Dr. Debra Gilchrist, VP for Learning and Student Success FS

Dr. Matthew Campbell, VP for Learning and Student Success PY

Ms. JoAnn Baria, VP for Workforce, Economic, and Professional Dev.

Ms. Holly Gorski, VP for Human Resources

Mr. Choi Halladay, Vice President for Administrative Services

Ms. Deidre Soileau, Vice President for Advancement

Ms. Beth Norman, President PCFT

Ms. Cindy Bassage, Chief Job Steward

**OTHERS PRESENT**

Rick Brady, Anne White, Cheryl Batschi, Brian Benedetti Monica Hospenthal, John Pennington, Ron May, Mike Stocke, Tom Broxson, Lori Griffin, Myung Park, Tami Jacobs, Mark Haskins, Erik Gimness, Holly Smith, Brian Benedetti, Brian Lock, Cameron Cox, Sean Cooke, Elijah Ellis, Garrett Bown, Christie Flynn, Oneida Blagg, Shelby Winters , Marie Harris

**STUDY SESSION**

Theatre of the Oppressed

**CALL TO ORDER**

Mr. Tiam called the meeting to order at 1:00 pm.

**PLEDGE OF ALLEGIANCE**

Mr. Tiam led the group in the pledge.

**QUORUM**

A quorum was established with all members present.

**SAFETY MESSAGE**

Mr. Tiam read a safety message.

**CHANGES/ADDITIONS**

None

**MEETING MINUTES**

Ms. Rosenblatt moved and Ms. Condon seconded the motion to approve the minutes of the November 8, 2017 meeting. **MOTION PASSED**

**PUBLIC COMMENT**

None

## **COLLEGE INPUT AND REPORTS**

ASPCPY (Reported by Garrett Bown)

Mr. Bown reported on recent events including two special performances, one by Tyler McNamer, who spoke of his experiences living with autism and Rohina Malik who performs a one-woman show about Muslim women post 9/11. There are also many upcoming events to enrich student’s college experiences including ice skating and a Tacoma attorney talking about his support of victims of human-trafficking through his law practice, and many club activities to participate in.

Mr. Bown noted that student government has been working hard on accomplishing their goals; the hand dryers and hydration stations have been installed and already being put to use by many across campus. They continue to work on transportation and parking issues and a new goal on ways to promote equity, diversity, and inclusion at Pierce College Puyallup.

ASPCFS (Reported by Elijah Ellis)

Mr. Ellis reported that the student government team finished Fall quarter strong and are working on several key events for Winter to start the quarter off. They are also working to fill the legislative senator vacancy. They continue to work on their goal of bridging the gap between domestic and international students by getting students involved in more events.

Mr. Ellis noted that one of the fun events was Lattes and Lyrics, where a local group came in and performed in a coffee house style environment. Students were welcomed to Winter quarter with fun events, resource tables, and food.

Pierce College Federation of Teachers PCFT (Reported by Beth Norman)

Ms. Norman stated that at recent Federation/ Administration meetings discussion surrounded adjunct salary increases, upcoming contract negotiations including bargaining ideas, and process to be used.

Ms. Norman stated that faculty are engaged in many areas such as pathways, program review, and quality matters. Faculty are spread pretty thin doing committee work, tenure, councils, and OER.

Ms. Norman invited all of the trustees to the Distinguished Faculty Dinner in March, she is pleased to report that she is the faculty member being honored this year.

Washington Public Employees Association (Reported by Cindy Bassage)

Ms. Bassage stated that December was a quiet month for WPEA, members enjoyed time with family and the end of the year break. WPEA will be scheduling membership meetings for JBLM, Fort Steilacoom and Puyallup in February.

Ms. Bassage noted that nomination requests went out to members for Chief Shop Steward and Assistant Chiefs. Deadline to submit nominations is January 12th. Elections should be held the week of January 22. In the past these have been one year terms and we are changing them to two year terms

Ms. Bassage reported that WPEA leadership has been in ongoing collaboration for the past few months with members of the CEAL team to define what professional development could look like for classified staff, and brainstorm opportunities for professional development that will be meaningful and enriching for our employees.

**SETTING DIRECTION AND VISION**

### Chancellor’s Report

Dr. Johnson stated that Winter quarter is underway and there is much to do. Everyone is working hard to both serve our students and to make this significant transition to Career Pathways. We have an ambitious implementation schedule with our goal to have all students on a pathway by fall 2018. She noted the incredible work folks are doing to make this happen. In addition to the Pathways work, or actually as integral to the work, we are launching a full Strategic Enrollment Management ( SEM) effort. What is an interesting phenomena is that student enrollments are dropping across the country, and here at Pierce, while the need for skills workers is growing. Our SEM work will include expanding outreach, increasing student support systems, reducing barriers, and streamlining and improving systems, processes, and practices to increase admissions, retention and completion. An important part of this work is the adoption of a software package called Starfish, which is a comprehensive tool we can use to technologically support our student success efforts. The college will have a team of individuals participate in the College Spark Pathways workshops at the winter institute being held in Vancouver. In addition to participating we have several people who will be presenters; we definitely are being recognized for our expertise.

Dr. Johnson stated that Dr. Cavalluzzi is not at the meeting today as he has been selected to be one of the two presidential representatives to serve as a commissioner on the NW Commission. He is at their annual meeting. She acknowledged Dr. Cavalluzzi’ contributions to Pierce College during the past four and half years; he has been a strong advocate for students, for employees and for our community. His commitment to our system and to Pierce College has been unwavering. We wish him the best at Olympic College and thank him for his service. We are planning a farewell party on January 22 at 3:00. And as a footnote, she noted that she would be remiss if she didn’t acknowledge that he is damn good looking.

Dr. Johnson stated that we are fortunate to have Dr. Jean Hernandez join us as the interim president for Puyallup. Dr. Hernandez comes with a wealth of experience. she is a strong advocate for student success, has distinguished herself as a strong community partner, and fully understands the duties and demands of the presidential role. She is also going to provide some consulting with the SBCTC on the Pathways project. Dr. Johnson noted that it is her goal to have a permanent president identified to begin July 1. However, if that is not possible Dr. Hernandez will be available to continue with us for a short period of time. The first meeting of the screen/search committee is this week, it is a fifteen-member committee that includes, faculty, staff, administrators, students and two outside community members. The will identify individuals for Skype interviews in early-mid March abased on a paper screen, and will plan for on campus interviews in early April. Again, with the hopes of having a new person in place on July 1. This will be a national search. Already we have begun our outreach efforts.

Dr. Johnson noted that the legislature opened on January 15, there here is a lot of activity. The word is that they want to get done in sixty days so they go out and campaign. Our system testified this week on the operating budget. Given the Governor’s budget does not include any new money for our system and in fact sort of pokes us in the eye, saying each college should start guided pathways with its existing resources. There is some talk that the increase in Running Start funding because of the McCleary decision, has given us new resources. Frankly we need to do a better of job explaining that Running Start reimbursement is still less than the amount we receive for a state FTE and tuition. It could be argued that tuition paying students are supplemental RS. Recently the House had a hearing on its old capital budget bill 1075. They reaffirmed committed to the original capital budget. The Senate is set to hear the capital budget on Thursday afternoon. It is actually considering some of the governor’s proposed supplemental capital budget. In that case the governor has added projects from our system, getting down to the bottom of the list; however, his budget does not increase the amount for projects. There are already projected increases in costs to those projects because of inflation and increases in new taxes.

Dr. Johnson stated that we will be monitoring bills that may have in impact on our system. One of the areas we are concerned about is a potential collective bargaining bill being developed by the faculty unions. First, it is important to note that we have always been proactive and supportive in requesting increases in compensation for all of our employee groups. Specifically, for faculty, we have worked hard as a system to try to get increments permanently funded in the state allocation. We have grave concerns about the impact a collective bargaining bill would have on our operating budgets and long-term ability to provide educational and support services to students. Already the state is disinvesting in higher education and in the community and technical college system. It is evident by the $9 million unfunded mandate to pay for salary increases for all employees. She has agreed to testify, sharing our concerns about using reserves to fund on-going salaries. Please know that if she should testify she is not testifying against faculty salary increases, only against the idea that on-going salaries are funded out of one-time reserves. She will continue to advocate for state funded salary increases for all employees.

Dr. Johnson reported that our system wants to have at least one college present in Olympia each day during the session. We will identify a date for one or two of you to visit Olympia. We will also coordinate with student government to ideally have one student from each campus join us.

Dr. Johnson stated that a small gathering was held in Puyallup to seal up the new time capsule artifacts to be opened in 25 years. It was an assortment of 50th year celebration materials, local and college newspapers, information on the Chamber and local business, many of our pints of pride, news articles, predictions from student government, view books and other items that will give a good sense of what life is like in 2018. We included an iPhone, CD, and thumb drive, it’s all tucked away in behind the plaque in the entrance of the Gaspard Building.

Dr. Johnson reported that on an unfortunate note, the Science Dome sustained some water damage from three sprinklers that went off about ten days ago. Fortunately, it was discovered by staff. It did not damage any of the expensive equipment or the dome itself. Thanks to the fast acting custodial staff, they did a great job of cleaning up as much of the water as possible. That prevented mold from forming. We have had every torn out, dried out and tested. We are in the process of making repairs. We may need to have an action item next month regarding authority to spend approximately $150,000 out of reserves to pay for the damage. It could have been a lot worse. We are investigating what caused the sprinklers to go off so that the issue will be repeat itself.

**INSTITUTIONAL ASSESSMENT AND QUAILITY ASSURANCE**

Mr. Halladay reviewed the proposed 2017-18 Pierce College budget values and principles document. The document focused on three areas: Board Policy Interests, Institutional Priorities, and expectations of ourselves. The values and principles have been updated from last year to include language regarding career pathways, employee learning and development opportunities, equity, diversity, and inclusion, and acting ethically. Following discussion all Board members were in agreement with the proposed budget values and principles as a guideline for the budget development process.

 **INSTITUTIONAL INNOVATION AND SUCCESS/ INSTITUTIONAL EFFECTIVENESS MONITORING REPORT**

Mission Fulfillment: An Update on Bachelors of Applied Science Degree Programs and Program Data

 A summary report was provided of where Pierce College is in terms of the Dental Hygiene, Homeland Security Emergency Management, and Early Childhood Teaching Certification (BAS-T) Bachelor of Applied Science (BAS) degrees. Information was provided on the enrollment and student profile data that supports the decision to offer BAS degrees in these areas and are if they are meeting market need.

The three BAS degrees were designed to serve significantly different populations and sectors tied to demand areas in Pierce’s service district. They focused on existing program strengths and community relationships and were selected because of gaps in educational pathways, a need to increase diversity, and the creation of additional educational opportunities.

Dental Hygiene was a BAS conversion so varies slightly from data in the other areas as it was already at capacity and continues to serve a fairly similar population. Next steps in that program are to increase diversity and to develop a pathway for already licensed Hygienists to complete their BAS degrees. The first BAS cohort completed June 2017 and were the first BAS students to participate in graduation. They also led the way as we figured out what systems we needed to put into place for BAS program success.

The BAS-T admitted a cohort last January and the second cohort Fall 2017. Initial cohort students are currently completing residencies with partnering school districts. A primary goal of this pathway was to increase diversity in the certified teacher population and our data strongly supports that goal. The BAS-T is strongly collaborative with employers.

The HSEM BAS is a statewide online degree that was designed to serve working professionals who needed a BAS and to also provide a strong educational pathway to employment in this growing sector. Enrollment data supports the need for the program and the decision regarding modality. There is work to be done in realigning the AA degree and in improving online modality preparation and success as well as increasing internships sites.

**BOARD BUSINESS**

Board Chair Report

Mr. Smith reported that he recently attended a Legislative reception with other trustees from both four-year and two-year institutions, several legislators attended and it provided an opportunity for good conversation.

Mr. Tiam stated that he attended the Audit Entrance meeting and risk-assessment with the state auditors. He plans to attend the exit meeting in coming months were the findings of the audit will be discussed.

Mr. Tiam expressed his support of Ms. Condon’s request to meet with individual trustees to request support for the Student Success capital campaign. He supports this worthy cause and would like to see everyone contribute, it is not important how much but would like to model participation by all members.

The Board will participate in a special study session with the Bethel School Board on January 16, 2018 from 6:30-8:00 pm at the Pierce County Skill Center. Current and future collaborations will be discussed. No action will be taken during this meeting.

**ACTIVITIES CALENDAR**

The activities calendar was discussed and members will let the Board secretary know which events they can attend.

**NEXT REGULAR MEETING February 7, 2018 Puyallup**

**ADJOURNMENT** The meeting adjourned at 3:10pm.

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Michele L. Johnson, Chancellor Amadeo Tiam, Chair

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