**Pierce College Writing Center**

**Faculty Recommendation Form**

**Student’s Full Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SID**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Instructions for Faculty:*** *The above student has expressed interest in becoming a Writing Tutor. In our continued efforts to maintain the highest quality of service, we are now requesting a more comprehensive faculty recommendation. A student writing tutor must have excellent academic writing and English language ability, outstanding communication skills, and a welcoming, friendly personality. Please take a moment to share your thoughts with us on the prospective writing tutor in question. If you have any questions about this form or if you would like a full position description, please contact the District Writing Center Manager, Keith Kirkwood, at* [*kkirkwood@pierce.ctc.edu*](mailto:kkirkwood@pierce.ctc.edu)*. For reasons of confidentiality, please return the completed form to the student in a sealed envelope with your signature across the flap or email it to us directly.*

***Instructions for Prospective Writing Tutors:*** *After this form is completed by a faculty member, please return it to the Writing Center (or note that it will be emailed) along with your application, copy of your resume, expression of interest and academic writing sample.*

**Faculty Information:**

Name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Division/Discipline: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Course(s) the student completed with you**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How would you rate the student in terms of**:

|  |  |  |
| --- | --- | --- |
| ***Writing and English language***   * Well above average * Above average * Average * Below average * Don’t know | ***Communication Skills****:*   * Very articulate, Listens to others * Expresses ideas well * Average communication abilities * Struggles to communicate * Don’t know | ***Engaging Personality***   * Students are drawn in * Makes friends easily * Gets along with others * Seems a bit withdrawn * Don’t know |

**How would you describe the student’s academic achievement in your course(s)?**

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**What other qualities does this student possess that you believe would make him or her a strong candidate?**

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Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Thank you for your kind assistance. Your input helps ensure that Pierce College students receive only the highest quality writing tutoring.*