**2019–2020 Dependent Verification Worksheet (V1)**

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. If there are differences, your FAFSA information may be corrected. **We may ask for additional information and will contact you through your student email.**

**Be sure to complete ALL sections of this form.**  A**ny delay in submitting this form in its entirety, along with all required documents will delay having financial aid disbursed. You must complete and sign this worksheet, attach any required documents, and submit to the financial aid office at Pierce College.**

FA check: \_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_\_\_\_

Verify ISIR #\_\_\_\_

# Student’s Information

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Last Name First Name

# Parent’s Household Information

List below the people in your parent(s)’ household. Be sure to include:

* + Yourself and your parent(s) (include stepparent) even if you don’t live with your parent(s).
  + Your parent(s)’ other children if your parent(s) will provide more than half of their support from July 1, 2019 through June 30, 2020, or if the other children would be required to provide parental information if they were completing a FAFSA for 2019–2020. Include children who meet either of these standards even if they do not live with your parent(s).
  + Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.

Include the name of the college for any household member who will be enrolled, at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2019 and June 30, 2020.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name | Age | Relationship | College | Will be Enrolled at Least Half Time |
| *Marty Jones(example)* | *21* | *Brother* | *Pierce College* | *Yes* |
|  |  | *Self* |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

FA Initials \_\_\_\_\_ # in College\_\_\_\_\_ # in family\_\_\_\_

# Student’s Income Information

# Check only ONE box below that applies. Please read all options carefully before making your selection:

# I have attached my 2017 Tax Return Transcript. (See instructions below.)

* I was not employed and had no income earned from work in 2017 ***or*** I was employed in 2017, but will not and I am not required to file a 2017 income tax return with the IRS. I will submit a “Verification of Nonfiling Letter” to the Financial Aid Office.
  + - Please submit the 4506-T form to the IRS To receive the Verification of Nonfiling Letter. <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> - on the form you will want to check box 7.

**List below the names of ALL the student’s (and spouse’s –if applicable) employers and the amount earned from each employer in 2017. Attach copies of all 2017 IRS W-2 forms issued to the student.**

|  |  |  |
| --- | --- | --- |
| **Employer’s Name** | **2017 Amount Earned** | **IRS W-2 Attached?** |
| *Suzy’s Auto Shop (example)* | *$2000* | *\_\_\_\_\_Yes \_\_\_\_\_No* |
|  |  | *\_\_\_\_\_Yes \_\_\_\_\_No* |
|  |  | *\_\_\_\_\_Yes \_\_\_\_\_No* |
|  |  | *\_\_\_\_\_Yes \_\_\_\_\_No* |

# I have successfully used the FAFSA’s IRS Data Retrieval Tool to load and submit my income information onto the FAFSA.

# I filed an Amended IRS Income Tax Return *or* I was granted a Filing Extension by the IRS *or* I was a victim of IRS Identity Theft *or* I filed a Non-IRS Income Tax Return. *I will contact the Financial Aid Office for detailed instructions on how to complete verification.*

**How to request a copy of your 2017 Tax Return Transcript from the IRS**

1. Go to [www.irs.gov](http://www.irs.gov)/individuals/get-transcript
2. Select “Get Transcript by Mail” or “Get Transcript Online” *(if you filed your taxes jointly, you may need to provide information for the person listed first on your taxes)*
3. Provide the primary taxpayer’s Social Security Number, Date of Birth, Street Address, and Zip or Postal Code
4. Select “Tax Return Transcript” under Type of Transcript
5. Select the appropriate tax year

\*To order a Tax Return/Transcript by phone: (800) 908-9946

FA check: \_\_\_\_\_

**2017 Taxes: circle one per student**

Student: DRT - Tax Trans - W2

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

# Parent Income Information

# I (and spouse if applicable) have attached my 2017 Tax Return Transcript. (See instructions below.)

* I (and my spouse – if applicable) was not employed and had no income earned from work in 2017 ***or*** I was employed in 2017, but will not and I am not required to file a 2017 income tax return with the IRS. I will submit a “Verification of Nonfiling Letter” to the Financial Aid Office.
  + - Please submit the 4506-T form to the IRS To receive the Verification of Nonfiling Letter. <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> - you will want to check box 7.

**List below the names of ALL the student’s (and spouse’s –if applicable) employers and the amount earned from each employer in 2017. Attach copies of all 2017 IRS W-2 forms issued to the student.**

|  |  |  |
| --- | --- | --- |
| **Employer’s Name** | **2017 Amount Earned** | **IRS W-2 Attached?** |
| *Suzy’s Auto Shop (example)* | *$2000* | *\_\_\_\_\_Yes \_\_\_\_\_No* |
|  |  | *\_\_\_\_\_Yes \_\_\_\_\_No* |
|  |  | *\_\_\_\_\_Yes \_\_\_\_\_No* |
|  |  | *\_\_\_\_\_Yes \_\_\_\_\_No* |

# I (and spouse, if applicable) have successfully used the FAFSA’s IRS Data Retrieval Tool to load and submit my income information onto the FAFSA.

# I (and spouse, if applicable) filed an Amended IRS Income Tax Return *or* I was granted a Filing Extension by the IRS *or* I was a victim of IRS Identity Theft *or* I filed a Non-IRS Income Tax Return. *I will contact the Financial Aid Office for detailed instructions on how to complete verification.*

**How to request a copy of your 2017 Tax Return Transcript from the IRS**

1. Go to [www.irs.gov](http://www.irs.gov)/individuals/get-transcript
2. Select “Get Transcript by Mail” or “Get Transcript Online” *(if you filed your taxes jointly, you may need to provide information for the person listed first on your taxes)*
3. Provide the primary taxpayer’s Social Security Number, Date of Birth, Street Address, and Zip or Postal Code
4. Select “Tax Return Transcript” under Type of Transcript
5. Select the appropriate tax year

\*To order a Tax Return/Transcript by phone: (800) 908-9946

FA check: \_\_\_\_\_

**2017 Taxes: circle one per parent**

Parent: DRT - Tax Trans - Letter of Non-File - W2

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

# Certification and Signature

# I certify that all of the information reported on this worksheet is complete and correct. The student and one parent must sign this worksheet.

Print Student’s Name Print Parent’s Name

Student’s Signature Date Parent’s Signature Date

**Student/Parent - Did you remember to:**

* **Complete and sign this worksheet**
* **Attach 2017 Tax transcript(s), W-2 forms if applicable or Verification of Nonfiling Letter**
* **Submit this form and other required documents to the Financial Aid Office at Pierce College.**

FA Initials \_\_\_\_\_ Student Signature\_\_\_\_\_ Parent Signature\_\_\_\_\_