

Pierce College Study Tour

TOKYO
SEOUL

September 2nd – September 17th, 2019



APPLICATION TO PARTICIPATE

Welcome

Thanks for your interest in studying abroad Seoul, South Korea and Tokyo, Japan!

What is the Study Tour Program and how is it different from Study Abroad?

Study Tour programs combine the excitement of study abroad with the academic expertise of classes taught by Pierce College faculty. You will have the opportunity to earn Pierce College credits while studying in your host country. We strive to create inclusive programming by offering 2-week courses abroad that cater to working students, students with family commitments, and those who are cost conscious.

Study Tour tuition fees are equivalent to the cost of tuition on campus, with the only out of pocket expenses being airfare, reduced lodging and some meals. Please see Pg. 5 for more details on pricing.

You will have the opportunity to earn 5 credits towards your degree during the 2 week program- either Art 100 OR HUM 101. Both can count as a GTE/GE. Please check with your advisor to make sure the program courses fit with your academic plan.

NON-Pierce College Students: you will be required to apply and register as a Pierce College Student in order to enroll in the Study Tour Courses. Please follow this link to apply:

<https://www.pierce.ctc.edu/apply-admission>

*Please fill out this Study Tour application and turn it, along with your payments, on time. After you have received your Pierce College ID you may register for the Study Tour Course. Being accepted into the program reserves your spot in the Study Tour Courses.

When will the 2019 Study Tour occur?

The dates are: September 2nd from SeaTac to Tokyo, then Tokyo to Seoul for the second week, with return to Seattle on September 17th.

Weekly Schedule:

Study Tour is not a vacation, it is an academic program grounded in experiential learning first and foremost, and will be treated as such. Class may be held in a local museum, at a local tourist site, in a park, in a restaurant, or at a local partner university. The goal is to provide an enriching cultural experience, while still meeting all of the course outcomes and credit hours.

Please be aware, in order to meet the academic objectives of this program we will have a very full schedule throughout the week. You can expect to have most of the hours in your day occupied by cultural excursions, class time, social outings, and specially planned tourist activities. If you want a truly unique cultural experience, with the opportunity to learn about your host nation with the locals, and earn 5 credits through an engaging course curriculum, then this is the program for you.

What Will We Be Doing?

Learning through unique cultural experiences, and instruction by a Pierce College faculty member and faculty, staff and students of the host institutions.

Study Tour Expectations

What You Can Expect

In order for us to fulfill our program's mission and goals, it is imperative that all participants fully engage in all aspects of their Study Tour. Being a Study Tour participant requires time, energy, and commitment, including meeting requirements before, during, and after the Study Tour. Below are details about what we expect of Study Tour participants:

We Expect That You Will...

- Attend ALL pre-trip activities and meetings. These meetings will help you become familiar with the Korean and Japanese Culture and learn some of the dos and don'ts while on your trip.
- Participate actively in any pre-trip fundraising events with your group to assist in covering the cost of the trip. Scholarships are available on a need basis.
- Participate actively in all aspects of your trip, including classes, reflection, and activities. You will respect others in your group and be willing to cooperate. You will be flexible, open-minded, and responsible as a representative of Pierce College.
- Understand that the use of drugs and alcohol is strictly prohibited; You will be expected to abide by the Pierce Code of Conduct throughout the trip.
- Obtain a **passport**, prior to registering for the class. Insurance is MANDATORY and will be included in program cost.
- Every student is individually responsible for the success of the trip and must exercise good judgment, respect the rights and feelings of others, and observe the

laws and customs of the host country.

In Return, You Can Expect To...

- Receive direction and support from the Department of International Education in the form of training and resources prior to your trip.
- Receive transportation, lodging and excursions.
- Be educated about your trip location and host site.
- Have a once in a lifetime experience!

Expectations for KOREA:

- Lodging is dorm style, you will be likely sharing a dorm room with a student of the same gender.
- Breakfast in the hotel cafeteria is provided for free most days, and lunch at nearby restaurants cost approximately \$5-\$10 for each meal. Dinner in town can range from \$10-\$20.
- Many of your excursions will be accessible via the subway or by taxi (this is the most common and best way to get around in the city). Each bus ride is about \$1, and each taxi ride is about \$2. You will be responsible for purchasing your rechargeable subway card and paying for transportation on group excursions. The entry fees to any museums or cultural attractions as part of the program are included in your payment to Pierce College.

Expectations for JAPAN:

- You will share a room with another member or two of the trip, same gender.
- Breakfast is included at the hotel. Lunch costs can range between \$5.00 and \$10.00 and dinner can range from \$8-\$30 depending on the location.
- Many of your excursions will be accessible via the subway. When riding the subway, each ride is about \$2.50-4.00. You will be responsible for purchasing your rechargeable subway card and paying for transportation on group excursions. The entry fees to any museums or cultural attractions as part of the program are included in your payment to Pierce College.

We Expect That You Will:

- Attend ALL pre-trip activities, meetings and the pre-departure orientation. Please note, these pre-trip meetings are mandatory for all participants.
- Begin the passport process as soon as you confirm your enrollment in the program. It can take several weeks to get your passport; you are financially responsible for the costs associated with obtaining your passport. Failure to get your passport in time and a copy turned into the IEO office by the indicated deadline will result in termination of your enrollment in the program. You will be held financially responsible for any portion of the program paid according to the cancelation schedule.

- Adhere to the Pierce College Code of Conduct at all times. You are a representative of the College while abroad and should conduct yourself appropriately at all times. We have a zero tolerance alcohol and drug policy on all program sponsored activities, outings and events. We will review the terms of the Code of Conduct at our pre-departure orientation.
- Participate actively in any pre-trip fundraising events with your group to assist in covering the cost of the trip. Scholarships are available on a need basis.
- Participate actively in all aspects of your trip, including classes, reflection, and activities. You will respect others in your group and be willing to cooperate. You will be flexible, open-minded, and responsible as a representative of Pierce College.
- Understand that the use of drugs and alcohol is strictly prohibited. You will be expected to abide by the Pierce Code of Conduct throughout the trip.
- Insurance is MANDATORY, and is included in your deposit
- Adhere to the curfews and use of the “buddy system” policy for this program. Safety is our number one priority on all Study Tour programs, however safety and the policies and procedures associated with safety on the trip are even more critical. Sneaking out, breaking curfew, excessive partying, and any other behavior that violates the Code of Conduct or interrupts the program in any way is grounds for immediate dismissal from the program at the students expense.
- Every student is individually responsible for the success of the trip and must exercise good judgment and cultural sensitivity, respect the rights and feelings of others, and observe the laws and customs of the host country.

In Return, You Can Expect To:

- Receive all imperative trip information leading up to your departure.
- Be educated about your trip location and host site.
- Have a once in a lifetime experience.

Due Dates: IMPORTANT

Milestone	Date
Application and Acceptance	
Application Deadline	April 19
Interviews (Scholarship App DUE)	April 23-24
Participants Notified of Acceptance	April 25
Apply for Passport	April 25
Passport Copy Due	June 28 LATEST
Payments and Deposits Due	

Agreement Packet Due - with Deposit	May 8
Final Trip Payment Due	May 23
Class Tuition Due	June 13
Departure Dates	
Pre-Departure Orientation	TBD - August
Departure from Seattle to Tokyo	September 2
Departure from Tokyo to Seattle	September 17

Cost, Payments and Fundraising:

Study Tour Fees	\$2500.00
Tuition (estimate)	\$560.00

** Study Tour Fees Include: Airfare, lodging, some meals, entrance fees for excursion sites & mandatory travel insurance

Additional Costs:

Meals	\$300.00 (Estimated)
Transportation	\$100.00 (Estimated)
Personal Expenses (souvenirs, gifts, incidentals)	\$200-\$300 (Estimated)

Scholarships: Limited scholarships are available and awarded based upon financial need. Scholarship participants are still required to pay the deposit amount + insurance with their agreement package.

Due May 8th – Deposit: \$500, (includes insurance)

(This payment is non-refundable)

Due May 23rd – Final Trip Cost Payment: \$2,000.00

(This is non-refundable after May 23; see Refund Policy for exceptions & full details.)

Due June 13th – Class Tuition (estimated \$560 for 5 credits. Scholarships available!)

Once your first payment and your agreement package is received, you will be given the Pre-Departure Orientation dates. You may register for the course at the first orientation.

By filling out the following application you give Pierce College Department of International Ed permission to view your academic history at Pierce College.

Participant Application: Korea/ Japan 2019

INSTRUCTIONS: Please complete all required information and be sure to write legibly. Return this form in-person with attached short responses to the International Education Office

Basic Information: (Please list name as it appears on license or passport)

Full Name: _____ Student ID #: _____
Last First M.I.

Current Address: _____
Street Address City State Zip Code

Phone: _____ Email Address: _____ Passport Number: _____

Where do you currently attend class? (circle) Puyallup Fort Steilacoom Online Military Other
*must enroll as a Pierce College student for Summer Quarter to participate in Study Tour

Have you already applied to Pierce College? (circle) Y / N
How long do you plan to remain enrolled as a student at Pierce College? _____

Program of Study: _____ GPA: _____, Gender: _____,

Please circle yes or no to the below questions:

-Do you have any criminal history? (circle) Y / N (If yes, please explain on a separate sheet of paper. This is important, as some countries will not allow people with certain charges on their records to enter into the country).

-Are 18 years of age or older? (circle) Y / N (You must be 18 years of age on or before July 8, 2019)

-Are you a US citizen? (circle) Y / N (If not, what country are you from? _____)

-Do you currently have a Passport? (circle) Y / N

How did you hear about this trip? _____

Written Responses: Please attach answers to the following question on a separate typed sheet of paper. Please answer each question thoroughly in no more than 2 pages per question.

- Why are you interested in participating in the Study Tour Program in South Korea and Japan and what do you hope this experience will help you learn about yourself, others, and the community?
- What does cultural competency mean to you? Share a story about a time where you learned about another culture, or experienced a different culture.

References

Please see attached instructions and forms. As a participant you are responsible for including one sealed reference form with your application. Your reference should be from a current Community College faculty member or administrator. You are also required to meet with your advisor in order to assure the course you are selecting aligns with your academic plan and that you understand the use of financial aid used to pay for tuition during Summer Quarter.

Advisor's Signature X _____ Date: _____

Advisor Comments: _____

Please return this form with attached short response & sealed reference form to: ATTN Julia Woodworth at Pierce College Fort Steilacoom CAS 509 or Puyallup CTR 290F.

Reference Form

To the student:

After completing this "To the student" section, please give this form to a current Community College faculty or administration member, or a job/volunteer supervisor who can accurately describe you. They must return the reference form **to you** in a sealed envelope. You must turn in **one** sealed reference form **with your application** to the International Education Office - Fort Steilacoom @ Cascade 509 or Puyallup @ College Center 290F.

Applicant Name: _____ ID Number: _____

Applicant Signature: _____ Date: _____

To the evaluator completing this form:

The Study Tour Program uses these evaluation forms to help us choose our Study Tour applicants from among highly-qualified applicants. You are requested to seal the completed recommendation in an envelope and provide it to the student in a timely manner. The student's application packet, including your recommendation form, must be submitted to the International Education Office **No Later Than April 19th 2019**.

Background Information:

How long have you known this student and in what context?

What are the first words that come to your mind to describe this student?

Ratings:

	Poor	Satisfactory	Good	Excellent
Quality of work/service				
Willingness to Work				
Cooperative Attitude				
Acceptance of Feedback				
Takes Initiative				
Works well with others				
Punctuality & Dependability				
Reaction to Setbacks				
OVERALL				

Additional Comments: We welcome any additional comments you would like to include. Please feel free to write on back of this form or attach a separate sheet.

Evaluator's Name: _____ Email: _____

Evaluator's Signature: _____ Date: _____

Please return the completed reference form to the student applicant in a sealed envelope, allowing enough time for the student to turn it in with **their** application.

Student Commitment Statements

Please initial next to each statement signifying your agreement and commitment.

_____ I have voluntarily chosen to participate in this program and therefore will treat my participation in service, group activities, and educational events as my first priority during my trip.

_____ I pledge to abide by the Study Tour Program no alcohol and no drug policy, the Study Tour safety guidelines, and the Pierce College Student Code of Conduct while on the entire trip. If I choose to violate this agreement I may be **sent home from the trip at my own cost** and my participation in future Study Tour trips may be temporarily or indefinitely suspended.

_____ I agree to all posted deadlines.

_____ Upon my selection as a Study Tour trip participant, I also understand that I will be required to attend and fully engage in all meetings and special events leading up to the trip, all of which I will make a top priority to attend.

_____ If selected to participate in the Study Tour trip, I understand that I will be required to make payments on the scheduled payment due dates.

_____ I understand that if I am not currently a Pierce College Student I will apply to Pierce College for Summer Quarter as soon as I am accepted to the program in order to meet all registration deadlines.

By signing as an applicant for Study Tour, I hereby give permission for Pierce College administration to check my academic, judicial, and public records that may be seen as relevant to ensure the safety and security of myself and the group with which I am traveling. I recognize that any information that is received as a result of the aforementioned will be handled in the strictest confidence and with the utmost discretion. Further, discoveries will not necessarily preclude participation but will warrant a conversation with the Pierce College administration.

Student Signature

Date

If you have questions or concerns please contact Csendi Hopp
At chopp@pierce.ctc.edu or (253) 912-2301