

PHOTO TOUR:

# Mt. Rainier

TRAIL OF THE SHADOWS

PAGE  
22

## COMMUNITY & CONTINUING EDUCATION



SUMMER QUARTER 2019  
NONCREDIT COURSES



[www.PierceCE.com](http://www.PierceCE.com)



# ART & CREATIVITY

## NEW! Basic Acrylic Painting Workshop

In this three-hour workshop, you will learn the basic skills needed to create a beautiful piece of acrylic art. Using a step-by-step process, you'll learn appropriate color choices, how to apply paint to canvas, and tools to get you to think outside of the box. Supplies are provided! Bring yourself and a friend! Tea will be provided. *SUPPLY FEE: \$5*

**Item U003**      **PUY AAH 238**      **Fee: \$49**  
**Saturday**                      **10 a.m. to 1 p.m.**  
**Sattler**                              **1 session: Aug. 3**

## NEW! Beginning Journal Making

In this fun workshop, you will create a journal cover using watercolor inks to match complimentary paper which will then be combined to construct a journal. You'll learn the creative process of folding, gluing and finally sewing the folios together to create a one-of-a-kind personal journal. Supplies include blank paper for writing, book board, thread, needle, paper snippets and glue. If you have any paper ephemera you would like to add, please feel free to bring it with you to class. *SUPPLY FEE: \$10*

**Item U001**      **PUY LSC 128**      **Fee: \$59**  
**Saturday**                      **10 a.m. to 2 p.m.**  
**Sattler**                              **1 session: July 13**

## NEW! Drawing Celtic Knotwork

Drawing Celtic knotwork is steeped in historical and symbolic meaning. Using intuitive meditation and creativity, you'll learn to draw basic to complex interwoven "knots" by learning concepts such as open and closed spaces, mirror images, repeated patterns, color choices and mediums. All skill levels are welcome. *SUPPLY FEE: \$5*

**Item U002**      **PUY LSC 150**      **Fee: \$49**  
**Saturday**                      **10 a.m. to 1 p.m.**  
**Sattler**                              **1 session: July 27**

## NEW! Driftwood Wreaths

Want to add some nautical northwest flair to your front door or living room? If you love the look of driftwood, beach glass and shells, come spend a few creative hours making your own natural wreath. We will provide everything you need: driftwood, shells and lots of other fun stuff, but please feel free to bring your own treasures to add to your creation- maybe you have a beautiful collection of beach glass you would like to display. The possibilities are endless. *SUPPLY FEE: \$10*

**Item U004**      **PUY LSC 126**      **Fee: \$39**  
**Saturday**                      **10 a.m. to noon**  
**Peabody**                              **1 session: June 29**



## NEW! Mosaics Using Broken Pottery and China

Come relax and have fun while mastering the popular technique of using broken china and pottery to form three-dimensional flowers, birds and animals in the style of Brazilian mosaicist Solange Piffer. All materials and supplies are provided but feel free to bring your own plates, bowls, cups, etc. No previous mosaic experience necessary. *SUPPLY FEE: \$15* *No class July 6.*

**Item U005**      **PUY AAH 236**      **Fee: 129**  
**Saturday**                      **10 a.m. to 1 p.m.**  
**Alexander**                      **4 sessions: June 29 to July 27**



## Play with Clay: Beginning Pottery

In this beginning hand-built pottery class, you will learn the basics of slab-building and designing a small planter in a low-key, easy to understand, hands-on workshop. No matter your experience level, it will be a chance to toss some clay and create! The class will meet in the instructor's barn, so wear your play clothes and prepare for the weather. (Remember, clay is mud). *SUPPLY FEE: \$10*

**Item U008**      **RRC**      **Fee: \$39**  
**Saturday**                      **10 a.m. to noon**  
**Stuart**                              **1 session: July 13**

**Item U009**      **RRC**      **Fee: \$39**  
**Saturday**                      **1:30-3:30 p.m.**  
**Stuart**                              **1 session: July 13**

The Roost at Roddy Creek (RRC)  
 6103 128th St. E. Puyallup, WA 98373



PERSONAL ENRICHMENT



# CAREERS & TRADE SKILLS



## Flagging and Traffic Control

Certified flaggers are responsible for worker and public safety during road construction, utility work and maintenance operations. Through visual movements and appearance, flaggers must establish authority and confidence so traffic will respond in time and consistently with the need to stop, change lanes, proceed more slowly or maneuver as necessary around the work site. This course prepares students to receive a Flagger Certification card, which is valid for 3 years in Washington, Oregon, Idaho and Montana. Students must be at least 18 years old. There is an open book test at the end of class in which you must have a passing score of 80 percent in order to receive your certification. *Book included in course fee. Bring a sack lunch.*

**Item S026** **PUY LSC 128** **Fee: \$69**  
**Saturday** **9 a.m. to 4 p.m.**  
**Pollard** **1 session: June 8**

**Item U019** **PUY LSC 128** **Fee: \$69**  
**Saturday** **9 a.m. to 4 p.m.**  
**Pollard** **1 session: June 29**

**Item U020** **PUY LSC 128** **Fee: \$69**  
**Saturday** **9 a.m. to 4 p.m.**  
**Pollard** **1 session: July 20**

**Item U021** **PUY LSC 128** **Fee: \$69**  
**Saturday** **9 a.m. to 4 p.m.**  
**Pollard** **1 session: Aug 10**

## Career Interest Assessment

Learn how your skills, personality type and interests can help you find a career that best suits you. You will participate in the Myers Briggs Type Indicator (MBTI) and Campbell's Interest and Skill Survey (CISS). When your results are assessed, an interpretation session will be scheduled with our advisor. Walk away with new tools to guide you into your new and exciting future!

**Item U018** **Fee: \$129**  
**Enroll anytime during summer quarter.**  
**ARR (to be arranged)** **1 session**

## Stay Active and Independent for Life (SAIL) Program Leader Training

If you are a health, fitness, nursing or senior care professional, join our online SAIL program. You will get the training you need to lead SAIL exercise sessions to assist older adults to improve strength, balance and assist them with their ability to perform daily tasks. This course is approved by the Washington State Department of Health and the National Council on Aging. Continuing Education Units (CEUs) are included in the course fee. Space is limited. Don't be disappointed and register early.

**Item 5799** **ONLINE** **Fee: \$199**  
**Register by July 5, 2019**

# BODY, SPIRIT, MIND & SOUL

## Tai Chi Chuan, Beginning 🧘

Tai Chi Chuan is a centuries-old Chinese exercise system that promotes health, relaxation and self-cultivation. It can be learned by anyone regardless of age, gender or athletic ability. The emphasis is on establishing a solid foundation of fundamentals.

**Item U011** **PUY HEP 206** **Fee: \$99**  
**Saturday** **9-10 a.m.**  
**Llanos** **8 sessions: June 22 to Aug. 10**

## Tai Chi Chuan, Intermediate

This course is for students who have completed Beginner's Tai Chi Chuan. Course content reviews Section 1A of the Yang Family Long Form, moving into Section 1B (completing the form) and into a deeper understanding of breath and movement while following the classics of Tai Chi. Your body, mind and spirit will flow into new places!

**Item U012** **PUY HEP 206** **Fee: \$99**  
**Saturday** **10:15-11:15 a.m.**  
**Llanos** **8 sessions: June 22 to Aug. 10**

## Tai Chi Chuan, Advanced

This course is for students who have completed Intermediate Tai Chi Chuan. Course content reviews Section 2A of the Yang Family Long Form, moving into Section 2B (completing the form) and into a deeper understanding of breath and movement while following the classics of Tai Chi.

**Item U013** **PUY HEP 206** **Fee: \$99**  
**Saturday** **11:30 a.m. to 12:30 p.m.**  
**Llanos** **8 sessions: June 22 to Aug. 10**

## Evening or Morning Vinyasa Yoga

This open level yoga course is offered on Thursday evenings or Saturday mornings. We offer modifications and open levels for beginners and experts alike. We'll help guide you to build strength, flexibility and balance while flowing through yoga poses. By moving mindfully and linking breath with movement, you will energize your body and still your mind, leaving class with a calm and peaceful glow. *Please bring a yoga mat to class.*

**Item U017** **DTNW** **Fee: \$79**  
**Thursday** **6-7 p.m.**  
**DTNW** **6 sessions: July 11 to Aug. 15**

**Item U016** **DTNW** **Fee: \$79**  
**Saturday** **9-10 a.m.**  
**DTNW** **6 sessions: July 9 to Aug. 10**

## NEW! Restorative Yoga in the Afternoon

Designed for participants that are new to yoga or experiencing difficulties in a regular yoga practice with physical or emotional trauma. The classes will incorporate gentle and supportive postures, meditative and mindfulness exercises along with sequences through correct body alignment. *Please bring a yoga mat to class.*

**Item U015** **DTNW** **Fee: \$79**  
**Wednesday** **2:30-3:30 p.m.**  
**DTNW** **6 sessions: July 10 to Aug. 14**

## Dance Theater Northwest (DTNW)

2811 Bridgeport Way W #24, University Place 98466

## Developing Your Intuition Using Tarot and Tarot Spreads

This popular recurring course teaches you not only how to decipher the meanings of each of the Minor and Major Arcana, but also how to pick up, sense and intuit the cards for yourself. This course is for students who have a basic understanding of the Tarot. *Bring your favorite tarot deck to class.*

**Item U014** **FS OLY 203** **Fee: \$99**  
**Thursday** **7-9 p.m.**  
**Tognetti** **7 sessions: July 11 to Aug. 22**

🔥 This class is HOT! Register early!

👉 Make and take

💰 Supply fee



## COMPUTERS & TECHNOLOGY

### Connect with Your Smartphone

If you have your first smartphone and are a little intimidated by it, this is the class for you. You'll learn how to increase the font size to allow for better viewing, how to use maps and get directions, take photos, share photos with family, make video calls, use coupons at the store, shop online, read websites, play basic games and learn about the many apps available to you. Taught by our most popular instructor, Mike Stocke.

**Item U022**    **PUY CTR 276**    **Fee: \$69**  
**Monday**    **6-9 p.m.**  
**Stocke**    **1 session: July 1**

### Using Microsoft Windows 10

In this new course, students will learn the features and functionality of the Windows 10 operating system for professional and personal use. Topics covered include accessing Windows 10, using Windows apps and desktop applications, working with files and folders, using Edge, customizing the environment, and installing and removing devices and using security features. *Quick Guide included in course fee.*

**Item U027**    **PUY CTR 276**    **Fee: \$129**  
**Monday and Wednesday**    **6-9 p.m.**  
**Stocke**    **2 sessions: July 29 and 31**

### Microsoft Excel 2016, Beginning



Learn the basics of Microsoft Excel in six hours! Create worksheets with text, values and formulas, and then format them to make your data easy to read. Learn to link formulas between multiple worksheets. *Book included in course fee.*

**Item U024**    **PUY CTR 276**    **Fee: \$139**  
**Tuesday and Thursday**    **6-9 p.m.**  
**Stocke**    **2 sessions: July 9 and 11**

### Microsoft Excel 2016, Intermediate

Now that you have the basics, learn how to link worksheets and workbooks, apply advanced formatting and styles, sort and filter and use charting features. Prerequisite: Excel Beginning or equivalent experience. *Book included in course fee.*

**Item U026**    **PUY CTR 276**    **Fee: \$139**  
**Tuesday and Thursday**    **6-9 p.m.**  
**Stocke**    **2 sessions: July 23 and 25**

### Computer Tune-Up

Learn to tune up and troubleshoot your own PC. You will gain valuable tips and use preventive methods to create a more stable system using Windows system utilities. Walk away with skills to resolve software and hardware issues. Become your own computer mechanic. *Please DO NOT bring your personal computer.*

**Item U025**    **PUY CTR 276**    **Fee: \$139**  
**Monday and Wednesday**    **6-9 p.m.**  
**Stocke**    **2 sessions: July 15 and 17**

### Beginning Computers for 50+

Want to begin using a computer? Need practice using a mouse and keyboard? It's not as scary as you may think. Let our most popular instructor, Mike Stocke, patiently guide you through a checklist covering topics such as basic hardware, software and email. You will also learn how to set up an email account if you don't have one, how to save a file, how to save information to a flash or thumb drive, web browsing and so much more.

**Item U023**    **PUY CTR 276**    **Fee: \$109**  
**Tuesday and Thursday**    **6-9 p.m.**  
**Stocke**    **2 sessions: June 25 and 27**

Location key: **FORT STEILACOOM**    **PUYALLUP**

## QUESTIONS?

Contact us at [ce-questions@pierce.ctc.edu](mailto:ce-questions@pierce.ctc.edu)  
 or call 253-840-8452

# DANCE

## Basic Ballroom Dance

In this fun introductory course, we'll give you and your partner the confidence to get out on any dance floor in any type of environment. The three types of dance rhythms covered will be the fox trot, or two-step, waltz and swing. *Partners are recommended but not required. Wear smooth-soled shoes to enhance the dance experience.*

**Item U028**    **PUY HEP 206**    **Fee: \$99**  
**Thursday**    **6-7 p.m.**  
**Behr**    **5 sessions: July 11 to Aug. 8**

## Beginning Adult/Teen Tap

Discover the fun and joy of Broadway style rhythm tap dance! Geared to adults and teens with an emphasis on basic rhythms and moves. Learn a new vocabulary: brush, flap and basic turns. *Tap shoes required.*

**Item U029**    **DTNW**    **Fee: \$79**  
**Wednesday**    **6:40-7:40 p.m.**  
**DTNW**    **6 sessions: July 10 to Aug. 14**

## Dance Exercise

Need inspiration to keep going, stay in shape, have fun and lose weight? Dance exercise is a moderately paced workout with low impact aerobic dance moves and body toning with light weights, bands and stretches to upbeat music. All levels welcome, work at your own pace. Ages 13 and up. *Indoor athletic shoes are required as well as modest athletic attire.*

**Item U030**    **DTNW**    **Fee: \$49**  
**Tuesday and Thursday**    **4:45-5:45 p.m.**  
**DTNW**    **12 sessions: July 9 to Aug. 15**

## Dance Theater Northwest DTNW

2811 Bridgeport Way W #24  
 University Place 98466





# FITNESS

## SPIN HIIT (High Intensity Interval Training)

Spin is a high energy stationary bike workout that enhances cardiovascular endurance and muscular strength. You will select your own personal intensity levels during the workout through body position and bike tension. The class features include a 60 minute HIIT (High Intensity Interval Training) cardio ride, including warm-up and cool-down, followed by stretching. *No class July 4.*

**Item U031** PUY HEP 206  
**Fee: \$139**  
**Monday and Wednesday** 9–10 a.m.  
**Garden** 16 sessions: June 24 to Aug. 14

**Item U032** PUY HEP 206 **Fee: \$139**  
**Monday and Wednesday** 6–7 p.m.  
**Garden** 16 sessions: June 24 to Aug. 14

**Item U033** PUY HEP 206 **Fee: \$139**  
**Tuesday and Thursday** 9–10 a.m.  
**Garden** 16 sessions: June 25 to Aug. 20

# HEALTHY EATING

## NEW! Sugar Blues Workshop

Addicted to sugar? Struggling with all kinds of sweets and cravings you can't control? Find yourself eating too much sugar each and every day, even when you try not to? You might have the Sugar Blues. Come learn about why we are all addicted to sugar, and what you can do about it. You will learn 10 Ways to Stop Sugar Cravings, as well as lots of other valuable information to help you kick your sugar habit.

**Item U037** PUY LSC 126 **Fee: \$29**  
**Saturday** 10-11:30 a.m.  
**Blakeney** 1 session: August 3

## NEW! 10 Ways to Eat Healthy on a Budget

Organic fruits and vegetables, grass fed/pasture-raised meats unfortunately cost more than conventional food. Learn why it is worth it to spend a little extra to avoid all the pesticides, herbicides and fungicides they coat conventional food with, and how to save money while doing it. Your healthy body will thank you for it. Come learn at least 10 ways to stretch your healthy food dollar, and how to navigate what is truly healthy and what just proclaims to be. This workshop is a great starting point for those who want to begin to change their eating habits and reap the benefits of healthy eating.

**Item U038** PUY LSC 126 **Fee: \$29**  
**Saturday** 10-11:30 a.m.  
**Blakeney** 1 session: July 13

## Herbal Supplements & Smoothie Mixes

Most people may think of herbs as medicine, but herbs are also food! They are "nature's whole food vitamins" – better than any synthetic, generic vitamin found on drugstore shelves. Powdered herbs can be put into capsules or used as additives in your smoothie. You will also learn how to make your own herbal formula using ground herbs to target specific health issues and increase your daily nutritional intake. You will also be able to make your own supplement. *Includes a handout, herb & spice cooking chart, recipes and eBook. SUPPLY FEE: \$5*

**Item U039** PUY LSC 150 **Fee: \$29**  
**Saturday** 12:30-2:30 p.m.  
**Bailey** 1 session: July 13

## Make Your Own Delicious Iced Teas

Cool down with an awesome glass of refreshing iced tea! Learn how to brew your own delicious and nutritious creations using black, green, red and herbal tea blends using several methods. Tea is the second most popular drink in the world, so versatile it can be a healthy alternative to sugary drinks – and it's also great for parties and cocktails. Learn the basics of tea and how to brew your perfect cup. We will sample several types, and you will get the chance to make your own unique tea blends with combinations of herbs, flowers and tea. *Class includes a handout with recipes, iced tea samples and ebook. SUPPLY FEE: \$5*

**Item U041** PUY LSC 150 **Fee: \$29**  
**Saturday** 12-2 p.m.  
**Bailey** 1 session: July 20

## Cooking with Herbs – Summer BBQ Spice Blend

Put a little spice in your life, or at least in your food! In this workshop we will discuss herbs and spices that can enhance the flavor of your summer favorite dishes, as well as how to make your own seasoning blends, BBQ rubs, dressings and salads. You will be able to make and take home your own spice blend. *Workshop also includes a handout, recipes and eBook. SUPPLY FEE: \$5*

**Item U040** PUY LSC 150 **Fee: \$29**  
**Saturday** 10 a.m. to noon  
**Bailey** 1 session: July 13

PERSONAL ENRICHMENT



# HOME & GARDEN

## **NEW!** Mastering the Art of Concrete Leaves Collage

Cyndi has updated her popular original class to feature collage! She will take you through all the steps from mixing the concrete and forming it just right to create a birdbath, or a beautiful work of art for your garden. She will also teach the collage technique in order to make any size imprint regardless of the leaves available. No experience needed! *Please bring your own pair of rubber gloves.* **SUPPLY FEE: \$5**

**Item U046** RRC **Fee: \$39**  
**Saturday** 10-11:30 a.m.  
**Stuart** 1 session: Aug. 10

**Item U047** RRC **Fee: \$39**  
**Saturday** 1-2:30 p.m.  
**Stuart** 1 session: Aug. 10

**The Roost at Roddy Creek (RRC)**  
6103 128th St. E. Puyallup, WA 98373



## **NEW!** How to Create Wedding Flowers for Beginners

In this beginning level course, learn to make bouquets for the wedding party, corsages and boutonnières, as well as altar arrangements. You will take home examples of your work each week. This is a fun class – register early! *Please bring a floral knife, scissors and floral clippers.*

**Please register before July 11 so we can order the flowers.**

**Item U048** PUY LSC 150 **Fee: \$149**  
**Thursday** 6-8 p.m.  
**Johnson** 3 sessions: July 18 to Aug. 1

## How to Make Your Own Herb & Tea Garden

There is nothing like the taste of fresh herbs and flowers straight from the garden! Learn how to create, care and harvest for your own organic herb and tea garden for cooking, preserving and making amazing tea beverages. Demonstration plants for sale after class. *Includes an Ebook and handout.*

**Item U053** PUY LSC 150 **Fee: \$29**  
**Saturday** 10-11:30 a.m.  
**Bailey** 1 session: July 20



## **NEW!** Herbal First Aid Kit

Have your herbal first aid kit ready to go for your next trip, hike or excursion. This versatile project is made using natural products you can provide yourself. Herbal Kits can target specific needs and preferences for injuries and many other conditions. *This class includes a handout, ebook, and you will make your own herbal first aid kit to take home.* **SUPPLY FEE: \$15**

**Item U051** PUY LSC 150 **Fee: \$29**  
**Saturday** 10 a.m. to noon  
**Bailey** 1 session: Aug. 3

## **NEW!** Natural Pet Care

Learn how to save money and create your own healthy, natural pet products such as shampoo, powder and spray. You will know exactly what ingredients are contained in these products which target specific conditions, injuries and many ailments. You will create your own natural pet product in this informative workshop.

*Includes a handout and ebook.* **SUPPLY FEE: \$15**

**Item U050** PUY LSC 150 **Fee: \$29**  
**Saturday** 12:30-2:30 p.m.  
**Bailey** 1 session: Aug. 3

## Beginning Canning

Summer is here and this popular class will teach you how to home can your garden's fresh bounty or local farmer's market fresh finds. You will become familiar with canning equipment and how to safely can for your pantry. Home canning is great for special diets, saving money on your food budget and providing good, wholesome food for you and your family. Take home a jar of jam, too. **SUPPLY FEE: \$5**

**Item U044** PUY CDP **Fee: \$39**  
**Saturday** 10 a.m. to noon  
**Basquez** 1 session: June 29

## Beginning Pressure Canning

Summer is here and harvest is in full swing. It's time to can those vegetables and meats for your fall and winter pantry. You will become familiar with the home pressure canner and how to safely can for your pantry. This class will take the "scary" out of using your pressure canner and remove the stereotype of "it will blow up." There will be a hands-on canning project and you'll take home a jar of home-canned goodness. **SUPPLY FEE: \$5**

**Item U045** PUY CDP **Fee: \$39**  
**Saturday** 1-3 p.m.  
**Basquez** 1 session: June 29

Location key: **FORT STEILACOOM** **PUYALLUP**






**NEW!**

# KIDS CAMPS

## What Swims, Hops & Buzzes!

PERSONAL ENRICHMENT

Is your child dreaming of someday changing the world?

Do they love being outdoors and learning about nature?

Wondering how scientists work every day to protect the environment?

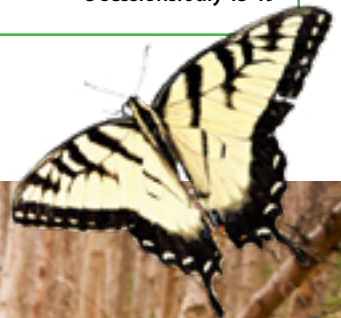
This summer camp is designed for the inquiring minds of kids that are always hungry to learn and love hands-on exploration! We're putting the focus on the Northwest's most vital natural resource—water, and the ecosystems that live in and around it! We'll spend five days alternating between hands-on research activities outdoors, presentations from guest experts and time in the lab analyzing samples—all to understand more about what swims, hops and buzzes!

### AGES 7-10

Item U035 PUY LSC 126 Fee: \$225  
Monday through Friday 1-5 p.m.  
Staff 5 sessions: July 8-12

### AGES 11-13

Item U036 PUY LSC 126 Fee: \$225  
Monday through Friday 1-5 p.m.  
Staff 5 sessions: July 15-19



## READY TO REGISTER?

Go online at [www.PierceCE.com](http://www.PierceCE.com) or call 253-864-3330

POSSIBILITIES. REALIZED.

21

# MUSIC & VOICE

## Introduction to Voiceovers: Getting Started in Voice Acting

"Wow, you have a great voice!" Have you heard that more times than you can count? Or maybe you listen to your favorite audiobooks, commercials, or cartoon characters and think, "I could do that!" If so, you could have what it takes to begin working as a professional voiceover artist. In this one-time, two-hour introductory course, you'll also learn about the different types of voiceovers and the tools you'll need to find success. You owe it to yourself to finally explore the possibilities of this fun and rewarding job.

**Item U054** **FS OLY 205** **Fee: \$69**  
**Thursday** **6-8 p.m.**  
**VFA** **1 session: July 18**

**Item U055** **PUY LSC 150** **Fee: \$69**  
**Wednesday** **6-8 p.m.**  
**VFA** **1 session: Aug. 14**

## **NEW!** Ukulele Summer Songs

It's time to celebrate summer, and nothing goes together better than cheery summer songs played on the ukulele! Learn fun, summer themed songs by artists like The Beach Boys, Jimmy Buffett, Van Morrison, Seals & Croft and more, as you simultaneously improve your ukulele strumming skills. *Prerequisite: Be able to play a few basic chords. Bring a soprano, concert or tenor ukulele and a pick to each class session. No baritone ukes please. SUPPLY FEE: \$7*

**Item U059** **PUY AAH 102** **Fee: \$109**  
**Wednesday** **5:45-7:15 p.m.**  
**Saxon** **5 sessions: July 17 to Aug. 14**

## **NEW!** Ukulele Campfire Songs

If you love singing timeless songs with friends and family under the stars and love the sound of a ukulele, then this is the course for you. You'll learn the ukulele chords and the strums to a number of well-known fireside favorites plus a couple of pop songs, too. *Prerequisite: Be able to play a few basic chords. Bring a soprano, concert or tenor ukulele and a pick to each class session. No baritone ukes please. SUPPLY FEE: \$7*

**Item U058** **PUY AAH 102** **Fee: \$109**  
**Tuesday** **5:45-7:15 p.m.**  
**Saxon** **5 sessions: June 25 to July 23**



# OUTDOOR PURSUITS

## Golfing Basics at Chambers Bay

This fun course is back, but register early as it filled fast last spring! Get ready to learn to play golf where the pros play: Chambers Bay, home of the U.S. Open! Instructors will teach you everything you need to know to play golf in just a few lessons. We'll cover the basics like how to navigate the clubhouse and practice areas, social benefits, club selection and grip, swing technique, golf lingo like fairway, bunker, par, eagle, tee markers, rules, keeping score and so much more! All equipment will be provided. Consider getting a friend or two to register with you for a fun time! Open to men and women. *No class July 20.*

**Item U060** **CHB** **Fee: \$109**  
**Wednesday** **6-7 p.m.**  
**Cooper** **5 sessions: June 26 to July 24**

**Item U062** **CHB** **Fee: \$109**  
**Saturday** **3-4 p.m.**  
**Cooper** **5 sessions: June 29 to Aug. 3**

## Golfing Basics at Chambers Bay – Ladies Only

Ladies, now it's your turn to learn golf basics in a comfortable environment with other gals. Ideal for the beginning or returning player. You'll learn all the basics – navigating the clubhouse and course, social benefits, club selection and grip, golf lingo, keeping score and more. All equipment will be provided for your use. Consider bringing your girlfriends for a few fun evenings in the spring! *No class July 20.*

**Item U061** **CHB** **Fee: \$109**  
**Saturday** **4-5 p.m.**  
**Cooper** **5 sessions: June 29 to Aug. 3**


### Chambers Bay Golf Course (CHB)

6320 Grandview Dr W  
University Place, WA 98467



PERSONAL ENRICHMENT

 This class is HOT! Register early!

 Make and take

 Supply fee

# PERSONAL FINANCE

## Social Security: Your Questions Answered

In this educational workshop for anyone nearing retirement, or ages 55 and up who have uncertainties, we'll address common questions such as: how does Social Security fit into my retirement income plan, when should I start taking benefits and what about taxes? Plenty of time for questions and answers too!

**Item U066**    **PUY LSC 126**    **Fee: \$19**  
**Thursday**    **6-7:30 p.m.**  
**Koleszar**    **1 session: July 18**

## **NEW!** Healthcare and Your Retirement

Healthcare and Your Retirement is an educational workshop that addresses what steps you should take as an investor to prepare for healthcare costs to help ensure your retirement savings stay healthy. This is a great workshop for those nearing retirement or are already retired.

**Item U065**    **PUY LSC 126**    **Fee: \$19**  
**Tuesday**    **6-7:30 p.m.**  
**Koleszar**    **1 session: Aug. 6**

## **NEW!** Time Matters: Women's Retirement

A focused workshop for women, designed to discuss retirement income, social security, withdrawal rates, preparing for the unexpected, inflation risks and costs of healthcare and long-term care. Plenty of time for questions and answers.

**Item U064**    **PUY LSC 126**    **Fee: \$19**  
**Wednesday**    **6-7:30 p.m.**  
**Nelson**    **1 session: Aug. 14**



*More online finance and investing courses on page 26 and 31*

## **NEW!** Rules of the Road: 10 Principles for Sound Investing

This informative workshop teaches fundamental concepts of investing and potential strategies to help build wealth.

**Item U063**    **PUY LSC 126**    **Fee: \$19**  
**Wednesday**    **6-7:30 p.m.**  
**Nelson**    **1 session: July 17**



# PHOTOGRAPHY

## Photography: Take Better Photos Now! 💰 🔥

This is an ideal course for photographers of all levels who want to create better photos. We'll cover essentials like lighting, composition, and problem solving in a fun class, filled with many "hands-on" learning projects. Includes 200 page reference manual. Point-and-shoot as well as DSLR cameras welcome. *SUPPLY FEE: \$7. Bring your camera and fully charged batteries.*

**Item U067**    **PUY LSC 233**    **Fee: \$159**  
**Wednesday**    **6:30-8:30 p.m.**  
**Kehr**    **5 sessions: July 10 to Aug. 7**



## Photo Tour: Mt. Rainier Trail of the Shadows

This fun photo tour is for all photography skill levels. We'll meet inside Mt. Rainier Park at Longmire Inn for a quick orientation, then take a gentle hike through the forest "Trail of Shadows," where professional photographer Dana Kehr will teach you lighting, focusing techniques, composition and many other concepts. When we're finished, you'll know how to tell a story with your photos. Point-and-shoot as well as DSLR cameras welcome. Register early for this one.

**Item U069**    **MTR**    **Fee: \$49**  
**Saturday**    **10 a.m. to 12:30 p.m.**  
**Kehr**    **1 session: Aug. 3**



*Take your photography to the next level with our online courses! See page 27.*

## Photo Tour: Tacoma on the Link Light Rail

This fun photo tour is for all photography skill levels. We'll tour Tacoma and everywhere the Link Light Rail stops, we'll disembark and take fun photos. Stops include: UW Tacoma campus, The Glass Museum, Tacoma's Theater District and others. You'll learn lighting, focusing techniques, composition and many other concepts. Point-and-shoot as well as DSLR cameras welcome. The class will meet at the Freighthouse Square Link Light Rail stop.

**Item U068**    **FHS**    **Fee: \$49**  
**Saturday**    **10 a.m. to 12:30 p.m.**  
**Kehr**    **1 session: Aug. 10**



**READY TO REGISTER?**  
Go online at [www.PierceCE.com](http://www.PierceCE.com)  
or call 253-864-3330

POSSIBILITIES. REALIZED.

23



PERSONAL ENRICHMENT

## STUDY TOUR OPEN TO THE COMMUNITY

Join us for this unique cultural experience

**December 12-24, 2019 | Starting at \$4,685**

Study tour programs combine the excitement of study abroad with the academic expertise of Pierce College faculty. Your days will be spent on unique excursions, outings related to local conservation centers, safaris and much more!

### Tour highlights include visits to:

- Giraffe Centre, which includes giraffes and orphaned elephants
- Cultural Villages at the Bomas of Kenya—dancers convey the history of Kenya's past and future through live percussion, string and wind instruments
- Local Kenyan University
- Ol Pejeta Conservatory, including the rhino and chimpanzee sanctuaries
- Thomson Falls and Great Rift Valley
- Lake Naivasha Field Study Centre
- Maji Moto Masai Cultural Camp, which includes walks on the hill with Masai Warriors to learn about traditional life in Kenya

\$4,685 fee must be paid in full at time of registration (includes airfare, lodging, most meals, entrance fees for excursion sites and required travel insurance) – fee for study tour is non-refundable, no exceptions

**Deadline to register is Aug. 5, 2019**

Register for item number W099 at [www.PierceCE.com](http://www.PierceCE.com) 

### For more information contact:

Ashley Chambers

[achambers@pierce.ctc.edu](mailto:achambers@pierce.ctc.edu) or (253) 964-6593



Looking to-  
**IMPROVE** your skills?  
**ENHANCE** your career?  
**PREPARE** for employment?  
*All online!*

Pierce College offers three convenient, 100% online learning pathways. Check out our wide selection of noncredit courses for the best fit for you.

PROFESSIONAL DEVELOPMENT

# NONCREDIT ONLINE PROFESSIONAL & PERSONAL DEVELOPMENT

## Improve your skills

These instructor-led online courses are informative, fun, convenient and highly interactive. We create warm, supportive communities for our learners. New course sessions begin monthly.

### BENEFITS:

- 24-hour access
- Online discussion areas
- 6-week format
- Expert instructors
- New sessions start monthly
- 400 courses to choose from
- Mobile device friendly

### HOW LONG?



6-week courses

### COST



Most individual courses only \$119

### BENEFITS



Improved skills



Learn more on **page 26** or visit

**Professional.PierceCE.com**



### TEACHER TRAINING

Improve your classroom effectiveness. Complete your clock hours online!



Learn more on **page 28** or visit

**Teachers.PierceCE.com**

# NONCREDIT ONLINE EDUCATORS & BUSINESS CERTIFICATES

# NONCREDIT ONLINE CAREER TRAINING

## Enhance your career

### COURSES FOR EDUCATORS

In partnership with Virtual Education Software, inc. (VESi), Pierce College offers convenient, relevant and affordable online education courses for 30 or 45 clock hours.

#### BENEFITS:

- Start anytime that is convenient for your schedule
- Tablet compatible
- Clock hours included

#### HOW LONG?



Complete your courses at your pace within one year of your registration date

#### COST



Ranges from \$244 to \$294

#### BENEFITS



30-45 clock hours

Learn more on **page 30** or visit [Educators.PierceCE.com](http://Educators.PierceCE.com)

## BUSINESS TRAINING

Whether you want to improve your skills with a quick one-month course or earn a certificate by taking a series of courses, these flexible online business courses are right for you.

#### BENEFITS:

- One-month courses
- Continuing Education Units (CEUs)\* are included in the price
- Courses in most certificates may be taken in any order
- Employer payments and company training vouchers accepted

#### HOW LONG?



Each course is one month long. Complete a series of courses for a certificate.

#### COST



Ranges from \$195 to \$595. Take a certificate series and save!

#### BENEFITS



Improved skills plus resume-building certificates.

Learn more on **page 31** or visit [Business.PierceCE.com](http://Business.PierceCE.com)

\*CEUs provide a permanent record of the completion of significant noncredit educational courses.

## Prepare for employment

Prepare for employment in some of today's hottest careers with a comprehensive, affordable and self-paced online career training program. Begin these programs at any time and learn at your own pace.

#### BENEFITS:

- Start any time and work at a pace that suits your individual style
- Complete in 6-12 months
- Most training programs include industry approved certification exam vouchers
- In-depth study, all learning materials provided
- Approved for military vocational rehabilitation Chapter 31
- Approved for MyCAA military spouse funding (\$4,000 per person)
- WorkSource/WIOA funding available for selected programs
- Financial assistance and payment plans available to those who qualify

#### HOW LONG?



6-12 months

#### COST



Varies depending on course length. See website or course listing for pricing.

#### BENEFITS



Career building certification

Learn more on **page 32** or visit [Career.PierceCE.com](http://Career.PierceCE.com)

Please note: Once the program curriculum is accessed online or through submission of a material shipment confirmation, refunds cannot be processed.

NONCREDIT ONLINE

# PROFESSIONAL & PERSONAL DEVELOPMENT



## ACCOUNTING

- ⊕ Accounting Fundamentals I
- ⊕ Accounting Fundamentals II
- Crystal Reports
- Performing Payroll in QuickBooks
- Purchasing Fundamentals
- ⊕ QuickBooks

## BUSINESS, OFFICE AND SALES

- ⊕ Administrative Assistant Applications
- ⊕ Administrative Assistant Fundamentals
- Effective Selling
- High Performance Organization
- High Speed Project Management
- Introduction to Business Analysis
- ⊕ Keyboarding
- Mastery of Business Fundamentals
- Professional Sales Skills
- Sales Training
- Talent and Performance Management
- Total Quality Fundamentals
- ⊕ Using Social Media in Business

## BUSINESS WRITING

- Business and Marketing Writing
- Effective Business Writing
- ⊕ Fundamentals of Technical Writing
- How to Make Money from Your Writing
- Introduction to Internet Writing Markets
- Research Methods for Writers
- Resume Writing Workshop
- The Craft of Magazine Writing
- ⊕ The Keys to Effective Editing
- Write Effective Web Content
- Writing and Editing

- ⊕ Self-paced courses

## COLLEGE READINESS

- ⊕ Introduction to Algebra
- Introduction to Biology
- Introduction to Chemistry
- ⊕ Introduction to Statistics
- ⊕ Math Refresher

## COMMUNICATIONS

- ⊕ Achieving Success with Difficult People
- ⊕ Individual Excellence
- ⊕ Interpersonal Communication
- ⊕ Keys to Effective Communication
- Mastering Public Speaking
- Presentation Skills
- Skills for Making Great Decisions

## COMPUTER PROGRAMMING

- ⊕ CSS3 and HTML5
- ⊕ C# Programming
- C++ Programming
- ⊕ Java Programming
- JavaScript
- PHP and SQL
- ⊕ Python Programming
- Visual Basic

## ENTREPRENEURSHIP AND SMALL BUSINESS

- Learn to Buy and Sell on eBay
- Marketing Your Business on the Internet
- Publish and Sell Your eBooks
- Small Business Marketing on a Shoestring
- Start and Operate Your Own Home-Based Business
- ⊕ Start Your Own Small Business
- Starting a Consulting Practice

## FINANCE AND INVESTING

- Introduction to Stock Options
- Keys to Successful Money Management
- ⊕ Personal Finance
- ⊕ Real Estate Investing
- Stock Trading
- ⊕ Stocks, Bonds and Investing: Oh, My!
- The Analysis and Valuation of Stocks
- Where Does All My Money Go?

## GRANT WRITING AND NONPROFIT

- Get Grants!
- ⊕ Grant Proposal Writing
- ⊕ Grant Writing A to Z I
- ⊕ Grant Writing A to Z II
- Marketing Your Nonprofit
- Nonprofit Fundraising
- Nonprofit Management
- Starting a Nonprofit

## GRAPHIC AND WEB DESIGN

- Adobe Acrobat
- ⊕ Adobe Illustrator
- ⊕ Adobe InDesign
- Adobe Lightroom
- ⊕ Adobe Photoshop
- ⊕ Creating Web Pages
- ⊕ Creating WordPress Websites
- Designing Effective Websites
- Dreamweaver
- Web Design

## HEALING & HOLISTIC HEALTH

- Certificate in Brain Health
- Certificate in End of Life Care
- Certificate in Energy Medicine



## Six-week online courses start June 12, July 17 and August 14

- ⊕ Certificate in Food, Nutrition and Health
- Certificate in Global Healing Systems
- Certificate in Healing Environments for Body, Mind & Spirit
- Certificate in Healthy Aging
- Certificate in Holistic & Integrative Health
- Certificate in Meditation
- Certificate in Mindfulness
- Certificate in Music Therapy and Sound Healing
- Certificate in Spirituality, Health & Healing
- ⊕ Introduction to Natural Health & Healing

### HEALTH AND MEDICAL

- ⊕ Certificate in Gerontology
- Certificate in Infectious Disease Control
- Certificate in Integrative Mental Health
- Certificate in Legal & Ethical Issues in Health Care
- Certificate in Pain Assessment & Management
- Certificate in Perinatal Issues

**NEW!** Grammar & Writing for Health Professionals

- ⊕ Handling Medical Emergencies
- HIPAA Compliance
- ⊕ Human Anatomy & Physiology
- Human Anatomy & Physiology II
- ⊕ Medical Math
- ⊕ Medical Terminology

### LANGUAGE

- ⊕ Conversational French, Beginning
- Conversational Japanese
- ⊕ Discover Sign Language
- Instant Italian
- ⊕ Speed Spanish
- ⊕ Speed Spanish II
- Speed Spanish III
- Spanish for Law Enforcement
- ⊕ Spanish for Medical Professionals
- Spanish for Medical Professionals II

### MANAGEMENT AND LAW

- ⊕ Building Teams That Work
- ⊕ Creating a Successful Business Plan
- Employment Law Fundamentals

- ⊕ Leadership
- Managing Customer Service
- ⊕ Supervision and Management
- ⊕ Understanding the Human Resources Function
- Workers' Compensation
- Workplace Law Essentials

### MICROSOFT AND PERSONAL COMPUTERS

- ⊕ Computer Skills for the Workplace
- ⊕ Microsoft Access
- ⊕ Microsoft Excel
- Microsoft Outlook
- ⊕ Microsoft PowerPoint
- ⊕ Microsoft Project
- Microsoft Publisher
- ⊕ Microsoft Windows
- ⊕ Microsoft Word
- ⊕ PC Security
- PC Troubleshooting
- Understanding the Cloud

### PERSONAL IMPROVEMENT AND SPECIAL INTEREST

- Certificate in Stress Management
- Helping Elderly Parents
- Happy and Healthy Pregnancy
- Healthy Relationships
- Lose Weight and Keep It Off

### PHOTOGRAPHY

- ⊕ Discover Digital Photography
- Introduction to Lightroom
- ⊕ Mastering Your Digital SLR Camera
- Photographing Nature with Your Digital Camera
- Photographing People with Your Digital Camera
- ⊕ Photoshop Creative Cloud
- Photoshop for the Digital Photographer
- ⊕ Secrets of Better Photography
- Travel Photography for the Digital Photographer

### TEST PREP

- ⊕ GED Prep
- GMAT Prep
- ⊕ GRE Prep I and II
- LSAT Prep
- ⊕ Praxis Prep
- ⊕ SAT/ACT Prep

### IT TEST PREP

- ⊕ CompTIA A+ Certification Prep (Basic)
- ⊕ CompTIA A+ Certification Prep (Intermediate)
- CompTIA A+ Certification Prep (Advanced)
- CompTIA Network+ Certification Prep
- LPI Linux Essentials Exam Prep

Most  
six-week  
courses  
only  
**\$119!**

*In a hurry?*

**Check out our new self-paced courses and finish faster!**

- All lessons released when you start the course
- Complete material as soon as you like
- If you need more time you have three months of course access
- Student discussion boards available
- Perfect for students who do not need instructor feedback



**Look for this icon to find our self-paced courses.**

## START ANY MONTH

For detailed course descriptions, pricing and to register, go to:



# Professional.PierceCE.com

NONCREDIT ONLINE  
**PROFESSIONAL DEVELOPMENT**

Six-week  
 courses  
**only  
 \$139!**

# TEACHER TRAINING

*Improve your  
 classroom effectiveness*

**Complete your clock hours online.  
 24 clock hours included.\***

**\*K-12 CLOCK HOURS:** The Pierce College Community and Continuing Education department is an approved OSPI (Office of the Superintendent of Public Instruction) clock hour provider.

⊕ Self-paced courses

⊕ A to Z Grant Writing I

⊕ A to Z Grant Writing II

Advanced Grant Proposal  
 Writing

Common Core Standards in  
 English K-5

Content Literacy:  
 Grades 6-12

⊕ Creating Classroom Centers

Creating a Classroom Website

Creating the Inclusive  
 Classroom: Strategies for  
 Success

The Creative Classroom

Differentiating K-12  
 Assessments

⊕ Empowering Students with  
 Disabilities



# Six-week online courses start June 12, July 17 and August 14



### Enhancing Language Development in Childhood

⊕ Get Assertive!

Get Grants!

Grammar for ESL

Guided Reading and Writing: Strategies for Maximum Student Achievement

Homeschool with Success

⊕ Integrating Technology in the Classroom (STEM Clock Hours)

⊕ Leadership

Microsoft Excel in the Classroom

Microsoft PowerPoint in the Classroom

### Microsoft Word in the Classroom

⊕ Praxis Core Preparation

⊕ Singapore Math: Number Sense and Computational Strategies

⊕ Singapore Math Strategies: Model Drawing for Grades 1-6

Singapore Math Strategies: Advanced Model Drawing for Grades 6-9

⊕ Solving Classroom Discipline Problems

Solving Classroom Discipline Problems II

⊕ Spanish in the Classroom

Survival Kit for New Teachers

⊕ Teaching Adult Learners

### Teaching High School

Teaching Math: Grades 4-6

⊕ Teaching Preschool: A Year of Inspiring Lessons

Teaching Science: Grades 4-6

⊕ Teaching Smarter with SMART Boards

⊕ Teaching Writing: Grades K-3

### Teaching Writing: Grades 4-6

⊕ Understanding Adolescents

Using the Internet in the Classroom


⊕ Writing Effective Grant Proposals

Writing for ESL

*In a hurry?*

**Check out our new self-paced courses and finish faster!**

- All lessons released when you start the course
- Complete material as soon as you like
- If you need more time you have three months of course access
- Student discussion boards available
- Perfect for students who do not need instructor feedback

 Look for this icon to find our self-paced courses.



For detailed course descriptions, pricing and to register, go to:

 **Teachers.PierceCE.com**

## NONCREDIT ONLINE

# COURSES FOR EDUCATORS

**30 Clock Hours****Fee: \$244**

Item R301 Advanced Classroom Management

Item R302 Attention Deficit/Hyperactivity Disorder

Item R303 Autism &amp; Asperger's Disorder

Item R305 Child Abuse

Item R306 Drugs &amp; Alcohol in Schools

Item R307 Early Childhood: Family-Centered Services

Item R311 Educational Assessment

Item R312 Harassment, Bullying &amp; Cyber-Intimidation in Schools

Item R313 Inclusion

Item R314 Infant &amp; Toddler Mental Health

Item R316 Reading &amp; Writing in Content Area

Item R317 Reading Fundamentals #1

Item R318 Reading Fundamentals #2

Item R330 Six Traits of Writing Model

Item R320 Talented &amp; Gifted

Item R322 Teaching Diversity

Item R321 Teaching Elementary Math Conceptually

Item R323 Traumatized Child

Item R327 Violence in Schools

**45 Clock Hours****Fee: \$294**

Item R304 Behavior is Language

Item R308 Early Childhood: Observation &amp; Assessment

Item R309 Early Childhood: Program Planning

Item R310 Early Childhood: Typical &amp; Atypical Development

Item R315 Learning Disabilities

Item R319 Reading Fundamentals #3

Item R329 Response to Intervention

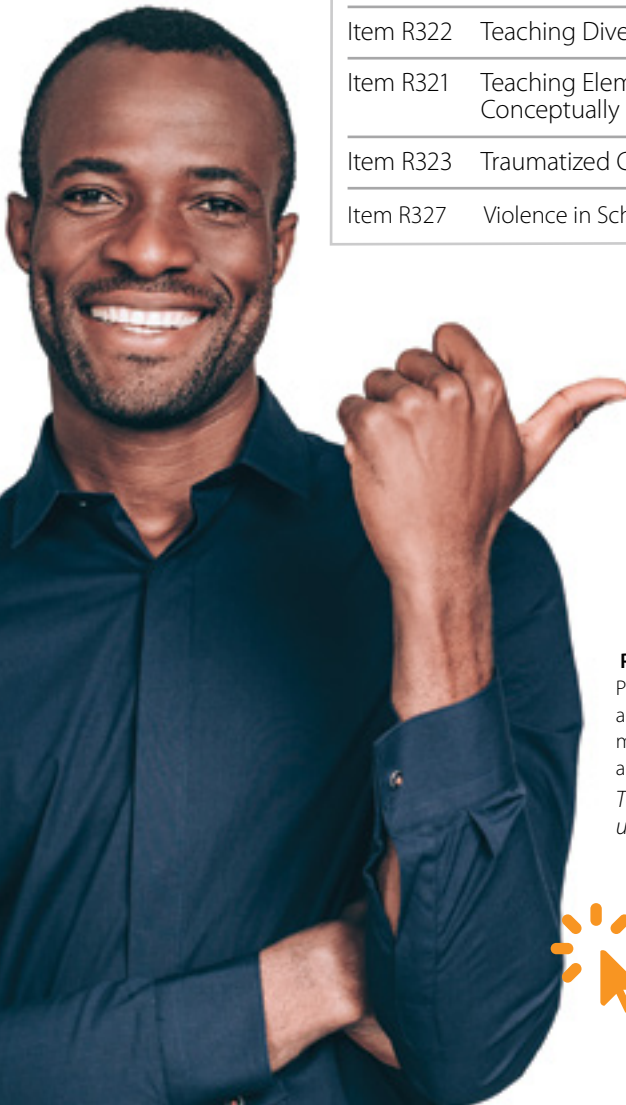
Item R331 Teaching Secondary Math Conceptually

Item R324 Try DI!

Item R326 Understanding &amp; Implementing Common Core Standards

Item R325 Understanding Aggression

Item R328 Why DI? - An Introduction to Differentiated Instruction



## Register today!

- Start any time
- 🌐 Self-paced
- One Year Access

**Please note:**

Pierce College recommends that you check with your school district and/or state licensing agency to verify these course offerings will meet your district and/or state requirements for salary advancement and/or state certificate re-licensure.

*There are no refunds given once you have been issued your username and password information.*

**For detailed course descriptions, pricing and to register, go to:**



**Educators.PierceCE.com**

NONCREDIT ONLINE

# BUSINESS CERTIFICATES



## CHECK OUT OUR **HOT** TOP 10 CERTIFICATES

### 1 Accounting & Finance for Non-Financial Managers Certificate

Q257 \$495 48 hours

### 2 Data Analysis Certificate

Q205 \$495 48 hours

### 3 Designing Webinars Certificate

Q206 \$345 32 hours

### 4 Leading & Managing Virtual Teams Certificate

Q260 \$495 48 hours

### 5 Managing Social Change Certificate

Q261 \$495 48 hours

### 6 Product Prototyping on a Budget Certificate

Q262 \$395 32 hours

### 7 Productivity & Time Management Certificate

Q258 \$595 48 hours

### 8 Social Media for Business Certificate

Q223 \$495 48 hours

### 9 Supervisory & Leadership Certificate

Q224 \$395 32 hours

### 10 Workplace Communication Certificate

Q213 \$595 56 hours

### BUILD YOUR SKILLS WITH THESE 10 POPULAR COURSES:

Q846	Business Writing	\$195	16 hours
Q869	Collaborative Management	\$295	24 hours
Q801	Cyber Security for Managers	\$195	16 hours
Q809	Google Analytics	\$195	16 hours
Q868	Identity Theft	\$195	16 hours
Q071	Leadership Principles	\$145	16 hours
Q021	Mobile Marketing	\$195	16 hours
Q829	Onboarding New Employees	\$195	16 hours
Q817	Self-Publishing eBooks	\$195	16 hours

*...and many more!*

### DID YOU KNOW?

- Employer payments and company vouchers are accepted for these courses. Call 253-840-8453 for details.
- Courses within most certificates may be taken in any order.
- Continuing Education Units (CEUs) are included in the price.



For detailed course descriptions, pricing and to register, go to:

**Business.PierceCE.com**

NONCREDIT ONLINE

# CAREER TRAINING

## Health Care Training



## MEDICAL BILLING AND CODING

### CPC Certified Medical Administrative Assistant with Medical Billing and Coding

**500 hours \$3,195** (Exam vouchers included)

Designed for students with little or no experience in the health care field, this program covers the basics of medical office management, computer skills, medical terminology and medical billing and coding. Upon completion of the program, you will be prepared to sit for the CPC exam offered by the AAPC and the CMAA exam offered by NHA.

### CPC Medical Billing and Coding

**340 hours \$2,695** (Exam voucher included)

This program is for students new to a medical career. Gain a broad understanding of relevant legal, ethical and regulatory concepts. Build a foundation of medical vocabulary to better understand patient medical records and physician notes. Learn to function as an important member of the health care team by providing key skills such as abstracting from medical records, assigning codes to diagnoses and developing insurance claims using the ICD-10-CM, ICD-10-PCS, CPT and HCPCS Level II code books. Upon completion of the program, you will be prepared to sit for the CPC exam offered by the AAPC.

### Certified Outpatient Coder

**200 hours \$1,995**

Learn fundamental medical coding skills for outpatient hospital facilities or ambulatory surgery centers; and prepare to take AAPC's COC exam. Gain advanced skills to review medical records and determine the appropriate CPT®, HCPCS Level II and ICD-10-CM code sets. Learn how to apply coding conventions and coding guidelines to maintain compliance and capture appropriate revenue.

### Certified Professional Medical Auditor

**80 hours \$1,695** (Exam voucher included)

Designed for the experienced coder, this program covers audit scope and statistical sampling methods, medical record standards and audit abstraction, coding and reimbursement documentation compliance, category risk analysis, and communication. Upon completion, you will be prepared for the CPMA® exam offered by the AAPC.

### Advanced Hospital Coding and CCS Prep

**100 hours \$1,895** (Exam voucher included)

This program prepares you to take the American Health Information Management Association's official certification exam to become a Certified Coding Specialist (CCS). The program covers ICD-10-CM/PCS medical coding of diagnoses and procedures. Meet the challenge of today's changing standards while learning and improving your coding skills.

### Certified Risk Adjustment Coder

**160 hours \$1,495** (Exam voucher included)

Learn different models of risk adjustment (HCC, CDPS, HHS-ACA and Hybrid) and understand predictive modeling and its impact. You will also learn how to explain risk adjustment as it relates to financial matters, apply official coding guidelines, identify elements of medical records, document deficiencies for diagnosis coding and how to code in ICD-10-CM.

## DID YOU KNOW?

- **Employer payments and company vouchers** are accepted for these courses. Call 253-840-8453 for more information.
- Approved for **MyCAA military spouse funding** (\$4,000 per person)
- Under the **Fee Installment Plan**, you can make up to three interest-free payments. Contact cashiering at cashiering@pierce.ctc.edu or 253-964-6700.
- Some courses qualify for WorkSource/WIOA funding. Call 253-840-8453 for assistance.

### Administrative Dental Assistant

**150 hours \$1,795**

Build essential skills for managing the business aspects of a dental practice. Learn about dental terminology and anatomy, medical records management, accounts receivable, reimbursement, insurance plans, patient billing, patient scheduling and procedural diagnostic coding.

### Certified Electronic Health Records Specialist + Medical Terminology

**194 hours \$2,295 (Exam voucher included)**

Learn the ins and outs of electronic health records (EHR) systems, along with the many benefits they offer medical practices. Receive hands-on practice using real EHR software as you prepare to take the NHA CEHRS certification exam. You'll also study medical terminology, disorders and medical procedures common to each body system, including musculoskeletal, cardiovascular, respiratory, digestive, nervous, endocrine, integumentary, genitourinary, lymphatic and immune.

### Certified Health Unit Coordinator

**120 hours \$1,495**

Learn information management, communication, medical terminology, critical thinking, ethics, confidentiality laws, transcription, and safety; and how to handle patient records, admissions, transfers and discharges. Learn how cultural diversity relates to promoting a healthy environment between staff and patients. Upon completion, you will be prepared to sit for the NAHUC certification exam and be prepared to work in hospitals, long term care, medical offices and other health care settings.

### Certified Medical Administrative Assistant

**160 hours \$1,495 (Exam voucher included)**

Prepare to be a versatile and valuable member of a health care team who can handle a broad range of duties, including patient registration, scheduling, medical records, accounts receivable, data entry, medical claims, insurance, electronic records and correspondence. Upon completion, you will be prepared for the CMAA exam offered by the NHA.

### Certified Professional Medical Auditor

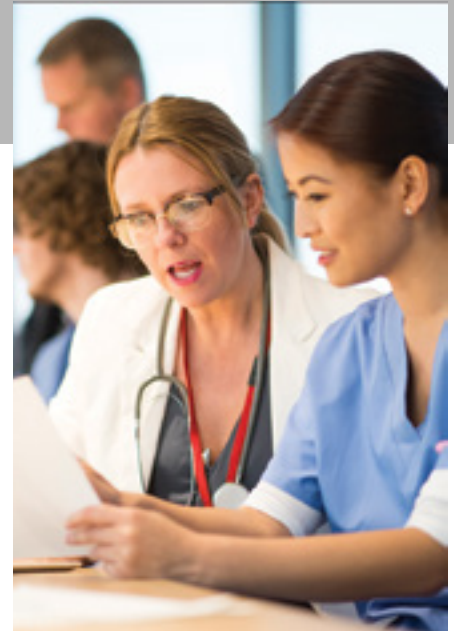
**80 hours \$1,695 (Exam voucher included)**

This program focuses on defining fraud and abuse of regulations. Study the impact of the Office of Inspector General (OIG), Work Plan and Corporate Integrity Agreements. Learn the elements of compliance plans, potential compliance risk areas and the HIPAA privacy rule. Identify medical record documentation standards, record retention standards and documentation errors for evaluation, specifically for anesthesia, surgery, radiology, pathology, laboratory and medicine services. You'll learn to define steps of the audit process, identify statistical sampling types and factors, conduct audits and explain audit findings with the medical provider.

### Medical Interpreter (Spanish/English)

**200 hours \$2,395**

Master the three interpreting techniques – simultaneous, consecutive and sight translation. Upon completion, you will be able to use medical terminology in both Spanish and English and transfer between the two languages. Practice in an intensive online laboratory. Learn to define colloquialisms and slangs. Train in medical protocol and understand the code of ethics for medical interpreters. Gain a greater understanding of cross-cultural differences that will help you be successful in this field.



### Medical Office Manager (CPPM)

**555 hours \$3,995 (Exam vouchers included)**

Learn to handle a broad range of medical office management duties, including patient registration, scheduling, medical records management, accounts receivable, predicting revenue cycles, data entry, compliance regulations, human resources and business processes. This in-depth training prepares you to sit for the (CPPM) offered by the AAPC, CMAA and the CEHRS exams offered by the NHA. Study guide materials, access to practice exams, AAPC membership and a voucher for each exam are included.



For detailed course descriptions, pricing and to register, go to:

**Career.PierceCE.com**

NONCREDIT ONLINE

# CAREER TRAINING

## Business Training



### AutoCAD 2018 with AutoCAD 3D 2018

**240 hours \$3,295 (Exam voucher included)**

Master basic and advanced AutoCAD design skills as you gain hands-on practice using the 2D tools in AutoCAD 2018. Learn basic tools for creating and annotating 2D drawings. Gain knowledge of AutoCAD blocks, layouts, templates, annotation styles and sheet sets. The course also covers the use of external references and image files, collaboration tools, publishing and customizations. Gain a thorough grounding in the fundamentals of 3D and explore the advanced 3D modeling workspace. The Autodesk certified curriculum gives you the skills you need to prepare for the Autodesk AutoCAD 2018 Certified User exam, which is included in the cost of the program.

### Autodesk Revit Architecture

**120 hours \$2,595 (Exam voucher included)**

In this program, you begin by learning about the user interface and basic drawing, editing and viewing tools. Then you learn how to build a 3D model with walls, doors, windows, floors, ceilings, stairs and more. Finally, you learn the processes that takes the model to the construction documentation phase where you learn to create sheets and annotated views using dimensions, text and tags as well as working with schedules. As a student, you can download a free version of the Autodesk Revit 2018 software that provides a three-year student version license. This program uses Autodesk certified curriculum and will give you all the skills you need to prepare for the Autodesk Revit Certified User exam.

### CCNA: Routing and Switching

**180 hours \$2,195 (Exam voucher included)**

Learn to install, configure, operate and troubleshoot medium-size routed and switched networks, while preparing for the 200-125 CCNA exam or the 100-105 ICND1 and 200-105 ICND2 exams. This program provides a foundation for basic networking and the knowledge necessary to install, operate, and troubleshoot a small and medium branch office Enterprise network, including operating IP Data Networks, LAN Switching Technologies, IP Addressing, IP Routing Technologies, IP Services such as DHCP, NAT, ACLs, FHRP, Syslog, SNMP v2/v3, Network Device Security, and WAN Technologies. The fee includes a voucher to take the 200-125 CCNA certifying exam.

### Certified Ethical Hacker

**100 hours \$2,895 (Exam voucher included)**

Immerse yourself in a hacker's mindset, evaluating logical and physical security, and exploring every possible point of entry to find an organization's weakest link. Learn how to scan, test, hack and secure your own systems. Practice the five phases of ethical hacking and the ways to approach your target and succeed at breaking in every time. Upon completion, you'll be prepared to sit for the Certified Ethical Hacker (CEH) Exam 312-50.

### Certified Global Business

#### Professional

**160 hours \$2,495**

This program prepares you for the CGBP exam by educating you in global management, global marketing, supply chain management and trade finance. Learn how to develop a global business plan, conduct research in an international environment, understand economic, cultural, legal, political and regulatory differences and use technology to support global trade. Covers logistics, transportation modes, taxes, duties, quotas, trade agreements, use of intermediaries, documentation requirements, insurance, trade conventions and offshore procurement processes.

### Entrepreneurship: Start-Up and Business Owner Management

**360 hours \$2,095**

Interested in starting, owning and operating a business? This program covers everything from financing to leadership. You'll learn about business planning, accounting, finance, communications, marketing and management. You'll also learn the legal requirements for running a business. You'll create a successful business plan that can be used for both internal strategic management and external positioning.

### Forensic Computer Examiner

**80 hours \$3,095**

This comprehensive program prepares you for certification in this emerging field. You'll learn to thoroughly examine digital media and to clearly document, control, prepare and present examination results that will stand up in a court of law. You'll train to identify where and how data is stored, how to recover and interpret data and how to draw appropriate conclusions. Education on the ethics of computer forensics is included along with hands-on learning.

### Grant Writing Certificate

**300 hours \$2,295**

Learn the essentials of writing and acquiring grants for private, public or government use. Learn how to research and find grant opportunities while developing the technical writing skills needed to prepare professional, competitive and successful grant proposals. This course covers the fundamentals of how to prepare and manage budgets. You'll also learn about non-profit management, board governance and fundraising.

## UNEMPLOYED?

If you are currently receiving WA unemployment benefits you might be eligible for special funding. Find our approved courses on Career Bridge at [CareerBridge.wa.gov](http://CareerBridge.wa.gov).





## Help Desk Analyst Tier 1 Support Specialist

**120 hours \$1,495**

Learn about information technology (IT) problem solving, troubleshooting, commonly used industry tools and the back-office operations of a computer support center. Learn how to improve support center productivity, provide exceptional customer support, handle difficult customer situations, implement best practices for problem solving and exhibit confidence while reducing job stress.

## Human Resources Professional

**120 hours \$1,795**

This program prepares experienced human resource professionals for the PHR certification and covers a broad array of human resources practices. Learn how to contribute to company strategic planning, recruitment, hiring, performance appraisals, employee training, compensation, job analysis, operations, employment laws, regulations, OSHA rules, health and safety, retention and labor relations.

## Lean Six Sigma Green Belt and Black Belt

**125 hours \$2,295 (Exam vouchers included)**

This combined training program covers Lean Six Sigma process improvement projects from start to finish. Green Belt training enables you to deliver measurable, sustainable improvement by finding the root causes of problems and streamlining processes. Black Belt training will further develop your process improvement, project management and leadership skills. This interactive, online program draws on decades of success helping people from large and small businesses create happier customers, increase revenue, reduce costs and improve collaboration.

## Management for IT Professionals

**390 hours \$2,295**

You'll explore the developmental process and how to be successful in creating change in the IT field. Learn about organizational culture and its impact on the way people work and the long-term health of an organization. Learn essential leadership skills, business practices, budgeting strategies, communication skills and more, with the goal of helping you run your IT department successfully.



## Multimedia Arts Certificate

**360 hours \$3,295**

This hands-on program equips you with the conceptual, technical and design skills needed for the multimedia environment. Gain proficiency in core tools for interactive development: Adobe Photoshop, Flash, Premiere Pro, After Effects and shooting and editing digital video. Learn how to create images, pages and motion graphics.

Coursework includes digital image retouching and compositing, Web pages and interfaces, scripted and documentary video-making, color and typography studies, video and audio editing and motion graphics.

## Mobile & Desktop Web Developer/ Responsive Web Design

**480 hours \$2,995**

Learn how to build dynamic database-driven websites for desktop and mobile devices, using the latest technologies. Gain intensive web development knowledge to equip you for a rewarding career in this growing field. Master basic HTML (the core technology behind traditional websites), learn CSS for designing pages and make your pages more dynamic with JavaScript. You'll also learn the fundamentals of PHP, SQL, XML, Ajax, HTML5 and explore mobile-specific components of web development such as jQuery and mobile web design.

## PMI Risk Management Professional

**30 hours \$995 (Exam voucher included)**

Gain proficiency in the entire Project Management Institute (PMI) Risk Management Professional program and be prepared to sit for the PMI-RMP exam, which is globally recognized and in demand to mitigate company risk through best practices. Upon completion, you will have in-depth knowledge in risk management analysis, budget lifecycles, project scope risk, project schedules and quantitative risk analysis.

## Professional Interpreter

**40 hours \$995**

Use your bilingual skills to help others communicate and develop the skills to work as an interpreter in a public setting. You might work with immigrants, assist families as they apply for food stamps and Medicaid, or assist refugees completing their applications. Gain a clear understanding of what interpreting is, different interpreting techniques and delivery modes.

## Video Game Design and Development

**500 hours \$1,995**

This is the place to start if you are seeking a professional career as a video game designer and developer. Using a comprehensive and analytical approach to game development, this program offers you the opportunity to learn how to effectively implement technical game ideas, assuming no prior training or experience. The curriculum is divided into four major areas of study: programming languages, mathematics skills, game asset creation, and modern real-time game engines. It will conclude with an independent study phase where you will design, document, and create your own game using all of the programming and game art skills you learned in the core classes.

## DID YOU KNOW?

- **Employer payments and company vouchers** are accepted for these courses. Call 253-840-8453 for more information.
- Approved for **MyCAA military spouse funding** (\$4,000 per person)
- Under the **Fee Installment Plan**, you can make up to three interest-free payments. Contact cashiering at cashiering@pierce.ctc.edu or 253-964-6700.
- Some courses qualify for WorkSource/WIOA funding. Call 253-840-8453 for assistance.



For detailed course descriptions, pricing and to register, go to:

**Career.PierceCE.com**

# INSTRUCTORS WANTED

## Pierce College Community & Continuing Education is looking for new instructors!

*Do you have experience or expertise you want to share with others?*

- Art, drawing, hand lettering, painting, sculpture or crafts
- Cell phone photography
- Chair yoga
- Conversational Spanish
- Cooking knife skills
- DIY
- Drum circle
- Guitar
- iPad technology
- Kombucha making
- Line dancing
- Mindfulness
- Outdoor pursuits
- Pie making
- Reflexology
- Self Improvement
- Seminars/lectures for 50+
- Soap making
- Sushi roll basics
- Tamale making
- UFOs, sasquatch or ghost hunting
- Weaving

*No degree required, just knowledge and experience with your proposed topic and a passion to share it with others.*

Call 253-840-8451 to discuss your idea, or download a course proposal form at [www.PierceCE.com](http://www.PierceCE.com) and email it to: [tclark@pierce.ctc.edu](mailto:tclark@pierce.ctc.edu)

All students are advised that the Pierce College Marketing & Communications Office takes photographs and shoots videos throughout the year which may include images (as well as audio/video recordings of voices) of members of the student body and reserves the right to use them for publicity, promotional and marketing purposes. The College also reserves the right to take photographs of campus facilities and scenes, events, faculty, staff and students for promotional purposes in any areas on campus or at any Pierce College-sponsored event off campus where subjects do not have a normal and reasonable expectation of privacy. All such photographs and videos are defined as "Directory Information" and are the property of Pierce College and may be used for Pierce College promotional purposes (e.g., electronic and printed publications, websites, classroom use, college ads, etc.) without prior permission of the subjects.

As a general practice, there is no attempt to collect individual photo release forms from students. Instead, we make the assumption that Pierce College students are our best resources for marketing the College and that they will welcome involvement in these activities. However, students who do not wish to have their images/voices used for this purpose must stipulate this in writing to Marketing & Communications at the beginning of the quarter. It is also expected that such students will excuse themselves from photo/video sessions and inform the Pierce College photographer/videographer that they do not wish to be included.



Register  
now!

## The Supervisory Academy – Virtual Round Table Series

As a supervisor, you are critical to the success of your organization. You lead on the frontline where you have the maximum opportunity to counsel, coach, teach and mentor the employees on your teams – those who make up most of the company and most often interact with customers and clients. Our web-based training program will help prepare you to more effectively lead and develop your employees and teams from a supervisory role. In each session you will gain some new ideas and practices to help you develop as a supervisor. Here are the benefits of this training:

- You will learn with an expert facilitator and in discussion with the other online participants.
- You will connect with our facilitator and the other course participants online via your PC and your webcam.
- Each 75-minute session is \$28. See the link below to purchase your virtual session(s).

### Navigating Your Team Through Change

Tues., June 4  
12:30-1:45

### Managing Conflict Within Your Team

Tues., July 2  
12:30-1:45 p.m.

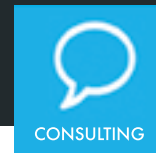
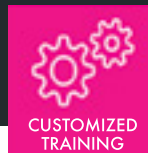
### Developing Trust and Inclusion for a Diverse Team

Tues., Aug. 6  
12:30-1:45 p.m.

Please visit our website at  
[www.invistaperforms.org/approach/supervisory-academy/](http://www.invistaperforms.org/approach/supervisory-academy/)  
for detailed information and to register.

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Pierce County Community and Technical Colleges*



# Community & Continuing Education (CCE) Registration Form/Non-Credit Courses

YRQ:

Quarter Year 20 \_\_\_\_\_

Social Security Number \_\_\_\_\_

Student Identification Number (SID) \_\_\_\_\_



Mail completed form to:

Pierce College Puyallup  
 Attn: Registration Office  
 1601 39th Avenue SE  
 Puyallup, WA 98374-2222

To comply with federal laws, we are required to ask for your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). We will use your SSN/ITIN to comply with federal and state reporting requirements and to conduct institutional research. If you do not submit your SSN/ITIN, you will not be denied access to the college. Pursuant to state and federal law, the college will protect your SSN from unauthorized use and/or disclosure.

- Summer     Fall  
 Winter     Spring  
**Student Status**  
 New     Male  
 Returning     Female

**LAST NAME** \_\_\_\_\_ **FIRST NAME** \_\_\_\_\_ **MIDDLE INITIAL** \_\_\_\_\_ **PREVIOUS LAST NAME (if applicable)** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**DAY TELEPHONE** \_\_\_\_\_ **EVENING TELEPHONE** \_\_\_\_\_ **BIRTH DATE MM/DD/YR** \_\_\_\_\_ **EMAIL ADDRESS** \_\_\_\_\_

**U.S. CITIZEN?**  Yes  No\*  
**If no, what type of VISA do you have?**  
 IMMIGRANT/PERMANENT RESIDENT - card # \_\_\_\_\_  
 REFUGEE     STUDENT VISA     VISITOR  
 OTHER: \_\_\_\_\_  
 \*If no, please provide a copy of your document(s)

**Have you resided in WA State for the last 12 months?**  
*This will not affect your Community & Continuing Education course fee*  
 Yes     No

**Need CEU's or Clock Hours?**  
*CEU's and clock hours cost an additional \$20 per course*  
 CEU's     Clock Hours

**What race do you consider yourself to be?**  
 White (800)  
 African American (872)  
 American Indian (597)  
 Alaska Native (015)  
 Vietnamese (619)  
 Chinese (605)  
 Filipino (608)  
 Korean (612)  
 Japanese (611)  
 Other Asian or Pacific Islander (621)  
 Other Race \_\_\_\_\_

ITEM NO.	COURSE TITLE	BLDG./ROOM	DAYS	TIME	START DATE	FEES

Add \$20 per CEU and clock hour course \$ \_\_\_\_\_ (x \$20)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_ **TOTAL FEES: \$** \_\_\_\_\_

**PAYMENTS/REFUNDS:** Payment is due at the time of registration. No refunds will be given when a student withdraws less than five (5) days prior to the first class session, after the course begins, or if the student does not attend or stops attending. A \$7 registration fee is nonrefundable. For complete information regarding CCE policy on payment and refunds see the bulletin/Class schedule or visit the website at www.PierceCE.com. **Questions?** Contact us at 253-840-8452 or 253-864-3330

**Are you of Spanish or Hispanic Origin?**  
 Yes (722)     No (999)

**Check the statement that best applies to your reason for enrolling:**  
 Take courses related to current or future work (J 11)  
 Personal enrichment (Y 15)

**OFFICE USE ONLY**     Phone in  
 Mail in  
 Walk in  
 Initials & Date \_\_\_\_\_

## COMMUNITY & CONTINUING EDUCATION REGISTRATION AND POLICIES

*Community and Continuing Education requires payment at the time of registration. If payment is not received, the student will be dropped from the course(s).*

**Please register early as many courses fill quickly or may cancel when not enough students enroll.**



### Register Online

New and returning Community and Continuing Education students may register online and pay at [www.PierceCE.com](http://www.PierceCE.com). Online registrations are processed on weekdays during regular business hours. You will be notified if your registration cannot be processed or if the course is full.



### Register by Phone

Call 253-864-3330 between the hours of 8 a.m. and 4:30 p.m., Monday through Thursday or 8 a.m. to 3 p.m. on Friday and pay with a VISA or MasterCard debit or credit card.



### Register In Person

Register and pay in person at either campus (Fort Steilacoom or Puyallup) through the start date of the course, workshop, or seminar (except Saturdays when the cashier's office is closed).



### Register by Mail

Mail your registration form and payment to: Pierce College, Attention: CCE Registration, 1601 39th Avenue SE, Puyallup, WA 98374-2222. Mail-in registrations are accepted up to five days before the start of a course. If your mail-in registration cannot be processed you will be contacted.



### Register for Two or More

Please be prepared to provide a mailing address, day and evening phone numbers, email address, citizenship, residence information and birth date for the other person(s).

### Payment Vouchers Accepted

If your course fee is being paid by a company voucher or purchase order, call 253-864-3330 to register. The original signed payment voucher or purchase order must be received no later than five (5) days before the course begins.

#### CONTENT DISCLAIMER

Pierce College has made every reasonable effort to provide information that is accurate at the time of publication. However, the college reserves the right to make appropriate changes in policies, procedures, calendars, requirements, programs, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of any such changes. Nothing contained herein shall be construed to create any offer to contract or any contractual rights.

### Refund Policy

**Pierce College issues refunds by check to the registered student, regardless of original payment type.**

Refunds of course fees will be given as follows:

- 100%** When a course is canceled by Community and Continuing Education.
- 100% less \$7** When a student withdraws at least five (5) days prior to first class session.
- 0%** When a student withdraws less than five (5) days prior to first class session, after the course begins or student does not attend (or stops attending) the course.

Deposits on courses, trips, Clock Hours/CEU fees, online courses after usernames and passwords have been issued and/or verified and the \$7 registration fee per course is non-refundable.

For information on the Pacific NW Dental Hygiene Institute refund policies go to [www.pierce.ctc.edu/pnwdhi](http://www.pierce.ctc.edu/pnwdhi) or call 253-964-6248.

If you have an outstanding debt to the college, the college may offset the outstanding debt against any refunds due to you.

### Cancellation of Courses

Community and Continuing Education programs are supported by course fees; therefore, courses must meet minimum enrollments to cover costs involved. We cancel courses only when absolutely necessary, but we reserve the right to do so, as well as to reschedule courses and change instructors. When courses are canceled due to low enrollment, we will make every effort to notify students by phone before the start date. Please make sure current day and evening phone numbers are provided to us at the time of registration. If a course is canceled, students may transfer to another course within the same quarter. If students choose not to transfer, they will receive a full refund.

### Weather and Emergency Related Closure Information

Pierce College class sessions may be canceled in case of snow, extreme cold, or other emergency. Listen for announcements on local TV and radio news stations for up-to-date information about closures and delays. Also, look online at [www.pierce.ctc.edu](http://www.pierce.ctc.edu). In case of class session cancellations due to weather or other emergency related events beyond our control, we will make every effort to accommodate students. However, we do not guarantee make-up hours and will not provide refunds for canceled class sessions.

**LIMITATION OF LIABILITY:** The college's total liability for claims arising from a contractual relationship with the student in any way related to courses or programs shall be limited to the tuition and expenses paid by the student to the college for those courses or programs. In no event shall the college be liable for any special, indirect, incidental or consequential damages, including but not limited to loss of earnings or profits.

### Replacement Fees

A fee will be charged for replacement completion certificates, cards, Clock Hours/CEU forms and other records. Email [ce-questions@pierce.ctc.edu](mailto:ce-questions@pierce.ctc.edu) or call 253-840-8452 for more information.

### Access and Disability Services (ADS)

Contact ADS to request accommodations due to a disability. If you are unsure of your needs, ADS is happy to consult and answer your questions. Contact ADS as soon as possible, as some accommodations take time to implement. More information can be found at [www.pierce.ctc.edu/ads](http://www.pierce.ctc.edu/ads).

You can also contact the following:

**Fort Steilacoom campus**  
253-964-6468  
email: [FSADS@pierce.ctc.edu](mailto:FSADS@pierce.ctc.edu)

**Puyallup campus**  
253-840-8335  
email: [PYADS@pierce.ctc.edu](mailto:PYADS@pierce.ctc.edu)

### Children in Community and Continuing Education Courses

Community and Continuing Education courses are designed to meet the learning needs of adult learners, unless otherwise designated. We do not provide on-site day care and do not allow unregistered children to attend class sessions or sit unsupervised in public areas. Children under the age of 16 that want to register for a course not designated for children must be accompanied by a parent or guardian who is also registered and will be in attendance at all class sessions with them. Prior approval is required from the instructor. To make a request, please call 253-840-8451 and allow 10 days before the course begins for processing of your request. Children must be registered with their legal name and birthdate in order to participate.



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Postal Customer

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*Enroll Now!*

**FOR FALL  
QUARTER**



*Awarded*  
**TOP 5**  
COMMUNITY  
COLLEGE  
— IN THE —  
**NATION**

