

QUARTERLY BULLETIN and COMMUNITY & CONTINUING EDUCATION SCHEDULE

# POSSIBILITIES

WINTER QUARTER 2021

PIERCE COLLEGE

## Inspired

Actress and entrepreneur  
**ANoelle Jackson**  
found her voice at Pierce College  
*pg. 1*

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Winter Quarter is  
online – register today!

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Fun, virtual  
non-credit classes  
*pg. 8*







Photo and wardrobe by designer Ricky German. Cover photo by Cyrus Soto with Cyrus Soto Photography

## ACTRESS AND ENTREPRENEUR ANOELLE JACKSON FOUND HER VOICE AT PIERCE COLLEGE

By Kate Frerichs

and that I wanted to learn everything I can about television production.

She learned the ins and outs of television production, and eventually began landing more acting jobs. When her career started to take off about two and a half years ago, she made the leap to move to California. "It was the boldest decision I've ever made, and I'm reaping amazing benefits," she said.

Not long after establishing herself as a hard-working production assistant and actor, Jackson was cast as the lead in a national television commercial. What she did not expect was that the commercial would air during the Super Bowl. "It was such an overwhelming and surreal moment when I learned we made it to the Super Bowl," she said. "You do all this hard work, and then to find out the commercial would be seen by millions of people was just an amazing experience."

Jackson also recently checked another item off her bucket list: compete (and win!) in a game show. Casting directors from the international hit game show "The Weakest Link" contacted her on Instagram to see if she would be interested in being on the show. "When I read the message, I thought it was a

scam," she admitted. "But, a few interviews later, I was on the show. I was already so excited to be on the show with (host) Jane Lynch, and to win was just divine."

With all the success she's enjoyed in her career so far, Jackson is working even harder to help others gain the confidence they need to pursue their goals. She currently serves as the newly appointed director for the nonprofit organization called Arts, Film, and Goods Pantry to help foster youth thrive by supplying essential items combined with career mentorship. "The goal is to collect items that may help these youth, and connect them with mentors who can share life and career advice with them," she said. "I want them to know that your character and who you are as a leader comes through struggles."

Although her road hasn't always been smooth, Jackson says her time at Pierce has been crucial to her success today. "I am so grateful that I chose to come to Pierce College," she said. "This is where I found my voice as a leader, as an entertainer and as an entrepreneur." ■

A Noelle Jackson is a firm believer in following your dreams. As a working actress and entrepreneur, the road hasn't always been easy, but this Pierce College alum is working hard to make her dreams a reality.

Jackson studied theatre at Pierce College, and credits much of her love and enthusiasm for acting to her experience in the program. "I was able to explore so many acting styles and so many different ways to bring a story to life," she said. "My professors had such energy and love for theatre that it made me want to work harder, study my lines and learn the craft because of how invested they were in the work."

Throughout her time at Pierce College, Jackson took advantage of opportunities to get involved on campus. She held leadership roles

in student government as well as the Multicultural Leadership Institute (MLI) at the college. "I've always had a heart for service, and wanted to help find ways to make campus life even better for students," Jackson said. "I'm a big advocate for equity and diversity, and I wanted every student who has ever felt like an 'other' to have a voice. Being a student at Pierce College was such an amazing experience, because I grew as an individual, and as a leader."

Jackson's leadership experience at Pierce helped her gain the confidence to go after her dream career. When she landed a job as a receptionist at KBTC Public Television, she took the opportunity to learn everything she possibly could about the industry. "I began asking so many questions," she said. "I told them that this job is not my final stop,

# Getting Started

## Register today!

Winter quarter classes begin Jan. 4

### 1

#### ADMISSIONS APPLICATION

Submit an admissions application at [www.pierce.ctc.edu/apply-admission](http://www.pierce.ctc.edu/apply-admission)  
FS: 253-964-6501 | PY: 253-864-3254

*The Bachelor of Applied Science degrees, Veterinary Technology, Nursing and International Education require special admission procedures.*

### 2

#### EXPLORE FUNDING

Apply for financial aid (grants and loans) and learn about payment options.

For more funding options and timelines visit: [www.pierce.ctc.edu/pay-college](http://www.pierce.ctc.edu/pay-college)  
**Financial Aid:** 253-964-6544

### 3

#### DETERMINE YOUR STARTING POINT

Placement for English, reading and math classes can be determined in multiple ways such as Smarter Balanced Assessment scores, high school or college transcripts, placement reciprocity, or a computer-based assessment.

[www.pierce.ctc.edu/testing-centers](http://www.pierce.ctc.edu/testing-centers)  
FS: 253-964-6521 | PY: 253-840-8343

### 4

#### GET CONNECTED

Log in to MyPierce to set up your student email and complete the Student Guide. After you've finished the guide, you will schedule your advising appointment.

[www.pierce.ctc.edu/get-connected](http://www.pierce.ctc.edu/get-connected)  
FS: 253-964-6705 | PY: 253-840-8431

### 5

#### REGISTER FOR CLASSES

After seeing your advisor, register for classes and pay your tuition and fees.

[www.pierce.ctc.edu/register-and-pay](http://www.pierce.ctc.edu/register-and-pay)  
FS: 253-964-6615 | PY: 253-840-8413



## EXPERIENCE PIERCE

The best way to get to know Pierce College is to visit the campus virtually! We welcome you to experience both of our beautiful campuses and learn more about how we can help you get started on your educational path. Take a virtual tour today:

<https://tour.lcp360.com/nocache/pierce/>

## IMPORTANT DATES

Veterans Day - <i>no classes, college open</i> . . . . .	<b>Nov. 11</b>
Open winter registration begins . . . . .	<b>Nov. 16</b>
RPD Day - <i>no classes, college open</i> . . . . .	<b>Nov. 25</b>
Native American Heritage Day and . . . . .	<b>Nov. 26-27</b>
Thanksgiving - <i>college closed</i>	
Last day of instruction for fall quarter . . . . .	<b>Dec. 4</b>
Finals . . . . .	<b>Dec. 7-9</b>
Holiday break - <i>college closed</i> . . . . .	<b>Dec. 21-25 and Jan. 1</b>
Winter quarter begins . . . . .	<b>Jan. 4</b>
Last day to add classes . . . . .	<b>Jan. 15</b>
Martin Luther King Jr. Day - <i>college closed</i> . . . . .	<b>Jan. 18</b>
Pre-registration advising begins for spring quarter . . . . .	<b>Jan. 25</b>
Spring registration begins (currently enrolled students) . . . . .	<b>Feb. 8</b>
Presidents Day - <i>college closed</i> . . . . .	<b>Feb. 15</b>
Open spring registration begins . . . . .	<b>Feb. 22</b>

*The full academic calendar is at [www.pierce.ctc.edu](http://www.pierce.ctc.edu)*

## COMMUNITY & CONTINUING EDUCATION

Check out our classes starting on page 8!  
Visit our website at [www.PierceCE.com](http://www.PierceCE.com)





## NEW TRUSTEE, THERESE PASQUIER, APPOINTED TO PIERCE COLLEGE



As a longtime advocate for education, Therese Pasquier is looking forward to serving as the newest member of Pierce College's governor-appointed Board of Trustees. Pasquier is CEO of Sound Family Medicine, the largest primary care medical group in East Pierce County. Although she has served in many roles throughout her career in healthcare, she has always enjoyed staying connected with students and the next generation of healthcare workers.

"Education has always been so important to me," Pasquier said. "I want young kids to realize that if you have drive and ambition, you will find a way to get the education you need to grow and be successful in life."

Pasquier is a first-generation immigrant from Vietnam, whose family was one of thousands of refugees seeking safety from the north Vietnamese invasion. Her family escaped in a fishing boat right before the fall of Saigon in April 1975.

Pasquier grew up learning the importance of servant leadership, and serving others and giving

back have become her purpose in life. She has dedicated her personal and professional life to making a difference in her community.

"I am excited to have Therese join our Board," said Chancellor and CEO Michele Johnson, Ph.D. "She brings a passion for education, has a strong record of service to the community, and will keep us focused on mission and closing equity gaps so all our students can reach their goals."

Pasquier replaces Angela Condon, who has come to the end of her term limit after serving as a stellar member of the college's Board of Trustees since 2011.

"Pierce College's mission to provide quality educational opportunities for a diverse community of learners inspires me," Pasquier said. "I truly believe in this mission, and I want to help people see that there is a low-cost, high-quality option for higher education in our own community." ■



Supporting You  
WHERE YOU ARE!

If you're in need of assistance in any of the following areas, don't hesitate to reach out.

### FINANCIAL SUPPORT

Our Financial Aid specialists are here to help! They will help you explore all options available to you, including grants, loans and CARES Act emergency funding. All students are welcome to consult with Financial Aid – even if you've never worked with them in the past.

► More Info: [www.pierce.ctc.edu/financial-aid](http://www.pierce.ctc.edu/financial-aid) or [financialaid@pierce.ctc.edu](mailto:financialaid@pierce.ctc.edu)



### TECHNOLOGY SUPPORT

We offer the tools you need to succeed in online learning! Equipment such as Chromebooks, Wi-Fi hotspots, calculators and more are available to students to borrow for the quarter. The Student Technology Assistance Team (STAT) is available to help answer technology-related questions at [stat@pierce.ctc.edu](mailto:stat@pierce.ctc.edu).

The Pierce College eLearning Team is also available to answer questions related to Canvas at [distedu@pierce.ctc.edu](mailto:distedu@pierce.ctc.edu). All other general questions can be sent to [helpdesk@pierce.ctc.edu](mailto:helpdesk@pierce.ctc.edu).

► More Info: [www.pierce.ctc.edu/student-support-technology](http://www.pierce.ctc.edu/student-support-technology)



### ACADEMIC SUPPORT

Access the Library, Tutoring and the Writing Centers online. You can also stay engaged with your campus community by joining virtual clubs and activities.

► More Info: [www.pierce.ctc.edu/student-support-resources](http://www.pierce.ctc.edu/student-support-resources)



### BASIC NEEDS SUPPORT

We understand that the COVID-19 pandemic has created challenges for many of our students. Our Basic Needs Resources page provides critical information that can help you find immediate food, medical, childcare and financial assistance.

► More Info: [www.pierce.ctc.edu/student-support-help](http://www.pierce.ctc.edu/student-support-help)



# Pierce Points of Pride

Awarded  
**TOP**

**5**

COMMUNITY  
COLLEGE  
IN THE  
**NATION**



**11,800**

Pierce College is the largest college in Pierce County, serving more than **11,800** students annually.

**94%**

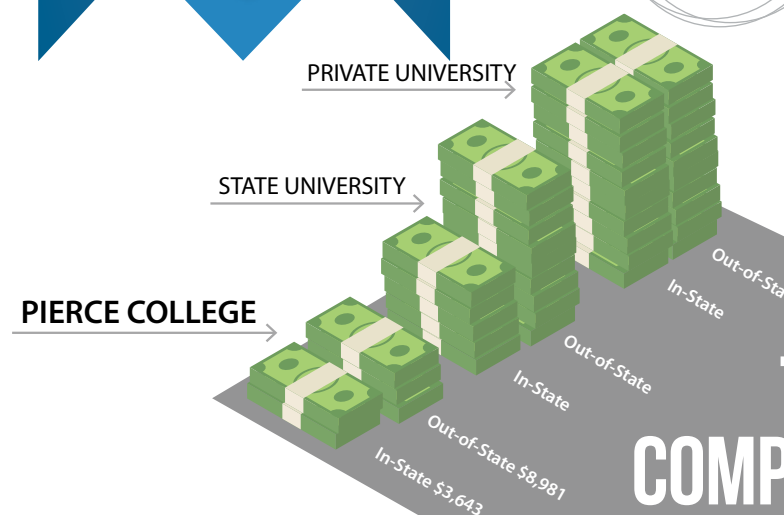
Pierce College has **increased** its graduation rate by 94% over the last eight academic years.

**67%**

FIRST-GENERATION  
COLLEGE STUDENTS

**15**

AVERAGE  
CLASS SIZE



## PATHWAYS FOR SUCCESS

Pierce College was selected as one of five colleges in the state\*, and one of 30 in the nation\*\*, to implement Guided Pathways. Guided Pathways simplifies course choices, helping students make the most efficient use of their time and money.



For Veterans, Pierce College is rated

**#1** BEST FOUR YEAR  
COLLEGE IN THE STATE

**#25** BEST FOUR YEAR  
COLLEGE IN THE NATION

by the Military Times



Pierce College has received the **LEAH MEYER AUSTIN AWARD** – the highest distinction a college in the Achieving the Dream network can earn.



# Programs

## UNIVERSITY TRANSFER DEGREES

If your goal is a bachelor's degree or beyond, it makes sense to attend Pierce College for your first two years. You'll pay a fraction of the cost for the same education and enjoy small class sizes and hands-on learning.

Associate of Arts (AA-DTA)

Associate of Science (AS-T)

- AS-T Track 1 for science pre-majors in biological sciences, chemistry, environmental/resource sciences, geology and earth science
- AS-T Track 2 for science pre-majors in engineering, computer science, physics and atmospheric sciences

Associate in Biology (DTA/MRP)

Associate in Business (DTA/MRP)

Associate in Construction Management (DTA/MRP)

Associate in Math Education (DTA/MRP)

Associate in Music (DTA/MRP)

Associate in Pre-Nursing (DTA/MRP)

## BACHELOR OF APPLIED SCIENCE DEGREES

Pierce College now offers the following five Bachelor of Applied Science degrees:

**BAS in Applied Business Management\*\*** – The Bachelor in Applied Science in Applied Business Management (BAS-ABM) is a cohort-based, full-time, two-year program. With this affordable, convenient and quality baccalaureate degree, you gain 21st century technical, transferable and lifelong-learning skills employers demand.

**BAS in Dental Hygiene\*\*** – This program enjoys national acclaim and recognition for consistently graduating clinically skilled and intellectually strong dental hygienists.

**BAS in Fire Services Leadership and Management\*\*** – This professional development program trains existing fire service professionals to navigate the administrative, technical and operational demands of fire departments.

**BAS in Homeland Security Emergency Management\*\*** – This online and hybrid program is part of a guided career pathway designed to prepare students to become 21st century emergency management professionals.

**BAS in Teaching\*\*** – This degree leads to teacher licensure with dual endorsements in both P-3 education and P-3 special education. The program was designed with best practices in teacher preparation.

## TRANSITIONAL EDUCATION

Whether you need to finish your high school diploma or learn English, Pierce College has a program to help you build your educational foundation.

Pierce College Adult Diploma (PCAD)

Basic Education for Adults (BEEdA)

English as a Second Language (ESL)

General Education Development (GED)

## PROFESSIONAL/TECHNICAL DEGREES AND CERTIFICATES

Pierce College's professional/technical degrees and certificates are designed to provide students with the technical and related skills needed for successful employment.

### DEGREES

Administrative Assistant Medical Office (AAS)

Administrative Office Assistant Associate (AAS)

Applied Accounting

Applied Business\*

Computer Network Engineering

Construction Management

Criminal Justice

Database Management and Design

Digital Design

Early Childhood Education\*

Fire Services Leadership and Management+\*

### CERTIFICATES

Accounting Office Assistant

Accounting Technology

Administrative Assistant Medical Office

Administrative Office Assistant

Application Development

Bookkeeping Office Assistant

Business

Business Analysis

Business Technology (IBEST)

Computer Systems Administration

Construction Management

Construction Safety Technician^

Crime Analysis and Investigations

Criminal Justice

Emergency Medical Services

Emergency Medical Technician

Entrepreneurship

Explorer/Cadet Pre-Law Enforcement

Fitness Coach

Forensic Technology

Healthcare Database Management and Design

Homeland Security Emergency Management

Human Resource Management

LPN to RN Bridge

Medical Billing and Coding

Medical Office Assistant

Health Informatics and Integrated Technology

Homeland Security Emergency Management

International Business

Kinesiology\*

Medical Billing and Coding (AAS)

Nursing (ADN)\*\*

Occupational Safety and Health Technician^\*

Office Management (AAS)

Paraeducation

Physical Therapist Assistant^^++

Social Service/Mental Health

Veterinary Technology\*\*

Microsoft Systems Administrator

Network Infrastructure

Network Infrastructure Specialist

Personal Training

Project Management

Sales

Short Project Management

Small Business

Social Media and Marketing

Social Service/Mental Health

State Early Childhood Education Certificate

State Initial Early Childhood Education

State Initial Paraeducation

State Paraeducation

State Short Early Childhood Certificate of Specialization - Administration

State Short Early Childhood Certificate of Specialization - Family Child Care

State Short Early Childhood Certificate of Specialization - General

State Short Early Childhood Certificate of Specialization - Infants and Toddlers

State Short Early Childhood Certificate of Specialization - School Age Care

Supervision and Management

Tribal Homeland Security Emergency Management

Virtual Design and Construction for Construction Management

# Services

## ACCESS AND DISABILITY SERVICES

253-964-6468

[www.pierce.ctc.edu/ads](http://www.pierce.ctc.edu/ads)

If you are a student with disabilities, you can access accommodations and support as well as educational planning, advising, assistive technology and learning strategies.

## ASPIRE

**FS:** 253-964-6300

[www.pierce.ctc.edu/aspire](http://www.pierce.ctc.edu/aspire)

ASPIRE aims to improve enrollment, retention and completion rates of underrepresented Asian American, Pacific Islander and low-income students.



## eLEARNING

253-964-6244

[www.pierce.ctc.edu/elearning](http://www.pierce.ctc.edu/elearning)

Using technology, eLearning allows you the freedom, flexibility and control to earn a certificate or degree on your own schedule.

## INTERNATIONAL EDUCATION

253-964-6229

[www.pierce.ctc.edu/ie](http://www.pierce.ctc.edu/ie)

Students from around the world can earn degrees at Pierce College while strengthening their English skills, exploring American culture, and sharing their own culture with local students. In addition, American students can take advantage of Pierce's opportunities to study abroad.

## JOB AND CAREER CONNECTIONS

253-964-6265

[www.pierce.ctc.edu/workforce-connections](http://www.pierce.ctc.edu/workforce-connections)

Resources for students, alumni, staff and community members to explore career options, education pathways and connect with internships and employment.

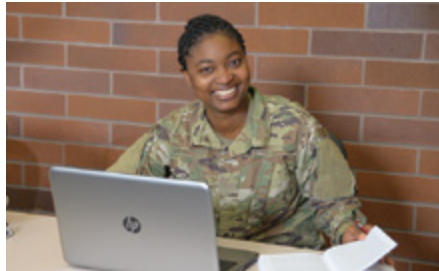
## MILITARY EDUCATION

**Fort Lewis:** 253-964-6567

**McChord:** 253-964-6606

[www.pierce.ctc.edu/jblm](http://www.pierce.ctc.edu/jblm)

Two education centers at Joint Base Lewis-McChord offer accelerated programs open to active-duty military personnel, their family members, VA benefit recipients and civilians.



## RUNNING START

**FS:** 253-964-6705 | **PY:** 253-840-8431

[www.pierce.ctc.edu/running-start](http://www.pierce.ctc.edu/running-start)

Academically qualified high school juniors and seniors can take college-level courses at Pierce College, earning both high school and college credit tuition-free.

## TRIO STUDENT SUPPORT SERVICES

**FS:** 253-912-3644

[www.pierce.ctc.edu/trio](http://www.pierce.ctc.edu/trio)

The TRIO program at Pierce College Fort Steilacoom provides extra support and assists students in transferring to four-year colleges or universities.

## TUTORING

**FS:** 253-964-6737 | **PY:** 253-864-3258

[www.pierce.ctc.edu/tutoring](http://www.pierce.ctc.edu/tutoring)

Pierce College offers a variety of academic support services to meet individual needs of students.

## VETERANS SERVICES

**FS:** 253-964-6505 | **PY:** 253-864-3194

[www.pierce.ctc.edu/veterans](http://www.pierce.ctc.edu/veterans)

Specialized staff at both campuses are here to help veterans through the process of receiving VA Education Benefits. The Veterans Resource Center at Pierce College Fort Steilacoom has a textbook lending library, study areas, computers and a comfortable space for meeting other student veterans and learning about local resources.

## WORKFORCE

253-964-6265

[www.pierce.ctc.edu/workforce](http://www.pierce.ctc.edu/workforce)

Workforce programs help you reach new career goals by finding the program that works for you and your family, giving you the support you need to succeed.

# COLLABORATIONS

**W**  
UNIVERSITY of  
WASHINGTON  
TACOMA

Interested in transferring to University of Washington Tacoma? Contact Maria Reyes at [Mreyes@pierce.ctc.edu](mailto:Mreyes@pierce.ctc.edu) or 253-912-2399 x5593 for help.

**CWU** | Central Washington University

Central Washington University operates an extension site at Pierce College Fort Steilacoom, allowing students to earn bachelor's degrees in Lakewood.

**INVISTA**  
PERFORMANCE SOLUTIONS

Invista Performance Solutions is a workforce training resource that provides customized, targeted employee training for businesses.

\* Applied Science – Transfer Degree (AAS-T)

\*\* Special admissions procedures apply

^ Collaboration with Edmonds Community College

^^ Collaboration with Whatcom Community College

+ Collaboration with the Tacoma Fire Department

++ Associate in Science (AS)



# Virtual PERSONAL ENRICHMENT

After registering, contact [ce-questions@pierce.ctc.edu](mailto:ce-questions@pierce.ctc.edu) to receive more information and to provide your email address.

## Art & Creativity

Request a supply list by emailing [ce-questions@pierce.ctc.edu](mailto:ce-questions@pierce.ctc.edu).

### Drawing

If you want to learn or hone your drawing skills or just want to have fun, bring your paper and pencils to this six-week course. You will learn to draw from observation and other techniques. Line quality and shading methods will be explored. Other media such as paper and charcoal are possibilities.

**VIRTUAL** Fee: \$99  
Tuesday 6-7:30 p.m.  
Ward 5 sessions: Jan. 19 to Feb. 16

### Watercolor Notecards

Spend a fun Saturday afternoon creating, one-of-a-kind watercolor notecards. You'll learn to paint wet washes, letting the colors blend as they may; the essence of transparent watercolor painting. Washes are perfect for creating dreamy landscapes, skies, and floral details.

**VIRTUAL** Fee: \$49  
Saturday 9 a.m. to noon  
Ward 1 session: Feb. 6

### Watercolor: Flora and Fauna

Flora and fauna refers to the plants and animals of an environment. You'll choose your subject from your own garden or pets, or from photos. This six-week course is for all skill levels. We will explore washes, wet-on-wet and dry brush techniques.

**VIRTUAL** Fee: \$119  
Thursday 6-8 p.m.  
Ward 5 sessions: Jan. 14 to Feb. 11

### NEW! Winter Acrylic

Let's paint! Our first session will include a course overview, and an introduction to composition and design. This class is designed for beginners. Before we begin, have all your supplies ready to go which include acrylic paint, canvas and brushes. We will also be using stencils that will be mailed to you.

**VIRTUAL** Fee: \$129  
Monday 6-8 p.m.  
Sattler 5 sessions: Jan. 12 to Feb. 29

## COME Zoom WITH US!

Take our Personal Enrichment classes virtually with Zoom. It's fun and easy! No account or password required. Just click your assigned link to connect with your instructor and their virtual classroom.

### NEW! Winter Watercolor Fun

In this course, we will journey through watercolor and learn how to have fun while using water as the main medium. We will create paper art, beautiful watercolor cards and paintings using wet into wet, wet into dry and basic wash techniques! Please have your supplies prior to class.

**VIRTUAL** Fee: \$89  
Tuesday 6-8 p.m.  
Sattler 4 sessions: Feb. 23 to March 16

## Body, Spirit, Mind & Soul

### Chakra Connections

Chakras are our body's inner energy centers that help us function on all levels. When we activate our Chakras, we help to heal emotional wounds and physical ailments, balance our circadian rhythm and enhance inner peace. Class includes a handout, Chakra test and eBook.

**VIRTUAL** Fee: \$39  
Saturday 11 a.m.-12:30 p.m.  
Bailey 1 session: Feb. 20

### Navigating the New Year Using Astrology and Tarot

This popular course uses astrology and tarot to help you develop and understand your own intuitive powers. To understand this course, please have a basic understanding of the tarot.

**VIRTUAL** Fee: \$99  
Thursday 7-9 p.m.  
Tognetti 7 sessions: Jan. 28 to March 11

### Stay Active and Independent for Life (SAIL) Program Leader Training

If you are a health, fitness, nursing or senior care professional, join our online SAIL program. Get the training you need to lead SAIL exercise sessions to assist older adults to improve strength, balance and assist them with their ability to perform daily tasks. Continuing Education Units (CEUs) are included in the course fee.

**ONLINE** Fee: \$349  
Jan. 3 to March 22

## Career & Trade Skills

### CATIA 3DExperience Design Essentials

3DExperience (3DX) is the latest generation of CATIA. This is the version that all aircraft companies will be switching to in the near future. We have made this easy to learn at your own pace using our downloadable CAD Simulator software (PC Win8 and above) which will mimic 3DX for our training scenario. The course covers an introduction, assembly design, sketcher and part design. We are offering a new bundle special: take our CATIA 3DX training and we'll include the CATIA V5 training for a total of \$2,199 so you will be well versed in both! **Online access for 1 year.**

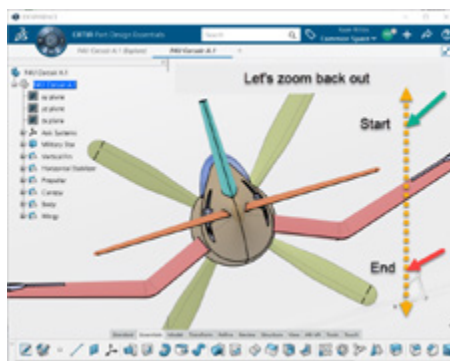
4.0 CEUs **ONLINE** Fee: \$2,199

### CATIA V5 Design Essentials

CATIA V5 has been the main design and manufacturing platform for most aerospace and automotive companies since 2004. We have made this training easy to learn at your pace using our downloadable CAD Simulator software (PC Win8 and above) which will mimic V5 for our training scenario. The course covers an introduction, assembly design, sketcher and part design. **Online access for 1 year.**

4.0 CEUs **ONLINE** Fee: \$2,199

**BUNDLE SPECIAL**  
2 FOR THE PRICE OF 1!  
Both CATIA classes for just \$2,199



## Equity, Diversity and Inclusion Series

Detaching from the Effects of Slavery to Gain Self-Mastery through an Equity, Diversity and Inclusion Lens. Take one or the entire series! Brown and Black members of the community encouraged to attend, but open to all.

### NEW! You-ish

You-ish is a course created to help people focus on the development of their internal being and emotional intelligence. Too often, our focus is on serving others and their development, while You-ish is focused on YOU. You-ish will empower you to be your best self while recognizing the energy it takes to achieve this daily.

**VIRTUAL** Fee: \$29  
Saturday 10 a.m. to noon  
Wilson 1 session: Jan. 30

### NEW! Lead Like a Follower

Before we can efficiently lead others, we must be able to consistently lead ourselves. Lead Like a Follower will teach you organizational leadership skills that encompass boundaries, time budgeting, and mission-based action. Regardless of your stage of leadership, this class will help you get results from yourself and others.

**VIRTUAL** Fee: \$29  
Saturday 10 a.m. to noon  
Wilson 1 session: Feb. 13



Instructor:  
Ariassa  
Wilson

### NEW! Turning Profit on Your Token

Everyone was born with a purpose, but part of life's struggle is figuring out what it is and how to make a profit from it. This class will leave you feeling empowered to turn your dreams into reality, while teaching you foundational financial literacy to create generational wealth. This course will help you understand behavioral finance and how it impacts your ability to live a rich, purposeful life.

**VIRTUAL** Fee: \$29  
Saturday 10 a.m. to noon  
Wilson 1 session: Feb. 27

## Home & Garden

### Herbs Everyday

Herbs are food and vitamins as well as medicine. That's why it is important to use them on a daily basis. We will also discuss the different herbal supplements and how to infuse herbs into your lifestyle from a practicing herbalist with 30 years' experience. The class includes a handout and eBook.

**VIRTUAL** Fee: \$29  
Saturday 11 a.m. to 12:30 p.m.  
Bailey 1 session: Feb. 6

### Indoor Gardening

Discover the joys of indoor gardening. There is so much indoor gardening we can do during the winter that helps to beat the blues! Grow your own indoor microgreen garden, fresh sprouts, seed starting and a crash course on growing and caring for houseplants. So much information and ideas packed into this class!

**VIRTUAL** Fee: \$29  
Saturday 11 a.m. to 12:30 p.m.  
Bailey 1 session: Jan. 23

### NEW! Planning by the Moon

Learn about the beneficial moon cycles and how to plan the year 2021. This helps us decide when to plant seeds, do gardening tasks and best times to harvest and prepare herbs. The class includes a handout and eBook.

**VIRTUAL** Fee: \$29  
Saturday 11 a.m. to 12:30 p.m.  
Bailey 1 session: Jan. 9

### Pruning Your Landscape

This class will take the confusion out of your pruning chores. Once you know when, how and what to prune – at the proper times – you will achieve an amazing landscape! We will discuss how and when to prune trees, shrubs, fruits, canes, berries, vines, grasses, perennials as well as dead-heading and dormant spraying. Bring your questions and images for the instructor if desired. The class includes a handout and eBook.

**VIRTUAL** Fee: \$29  
Saturday 11 a.m. to 12:30 p.m.  
Bailey 1 session: Feb. 27

## Music & Voice

### NEW! Beginning Songwriting – Private Lessons

In your private lessons, you will study word composition and phrasing, song arrangement, chord progressions as well as continuity of theme. Includes exercises in word phrasing, rhyme and poetry. You will also have the chance to share your individual ideas while forming your own songs! Ann Herring is an award winning songwriter who with her band at one time toured with Johnny Cash, Rodney Crowell, and Emmy Lou Harris. *Please email ce-questions prior to registering for scheduling options.*

**PRIVATE** Fee: \$89  
Arranged 1 hour sessions  
Herring 6 sessions

### Introduction to Voiceovers: Getting Started in Voice Acting

You could have what it takes to begin working as a professional voiceover artist! This course is offered as a 90-minute virtual video chat where you will receive one-on-one instruction. After registration, please email [ce-questions@pierce.ctc.edu](mailto:ce-questions@pierce.ctc.edu) to schedule your session.

**ONLINE** Fee: \$69  
VFA 1 session: Arranged

### NEW! Beginning Guitar – Private Lessons

Learn how to play your guitar quickly and easily in this fun course offered virtually with your own private lessons. You will learn the basics of reading music, how to hold and use a pick, tuning, chords, finger numbers, hand position, strum patterns and more. You'll also learn several songs, all with different styles and techniques. *Please email ce-questions prior to registering for scheduling options.*

**PRIVATE** Fee: \$89  
Arranged 1 hour sessions  
Herring 6 sessions

To register online, go to:

**www.PierceCE.com**



## Personal Planning & Finance

### **NEW!** Planning for Your End of Life

Start your New Year with the best resolution—learning how to put your will, final papers, and end-of-life information in order. Topics include important documents to have on file, helpful information for loved ones, and ideas for leaving a lasting memory. A checklist to follow and a resource list will be provided.

**VIRTUAL** Fee: \$29  
Saturday 10 a.m. to noon  
Holmstrom 1 session: Jan. 23

### Social Security – Your Questions Answered

In this educational workshop for anyone nearing retirement, or ages 55 and up who have uncertainties, we'll address common questions such as: how does Social Security fit into my retirement income plan, when should I start taking benefits and what about taxes?

**VIRTUAL** Fee: \$29  
Tuesday 6-7:30 p.m.  
Nelson 1 session: March 16

### Healthcare and Your Retirement

Come learn the potential impact of rising healthcare costs on retirement savings. Includes an introduction of Medicare coverage and costs, long-term care costs, available options for supplemental healthcare and long-term care insurance.

**VIRTUAL** Fee: \$29  
Tuesday 6-7:30 p.m.  
Nelson 1 session: Jan. 26

### Retirement: Making Your Money Last

This course is designed to help you prepare to live the retirement you have envisioned. You will learn investment strategies to help build a strategy to last throughout your retirement years. In addition, we'll explore how to address key concerns such as inflation, health care expenses and market volatility as well as ways to prepare in advance for things that may not go as expected.

**VIRTUAL** Fee: \$29  
Thursday 6-7:30 p.m.  
Koleszar 1 session: Jan. 14

### Retirement by Design

Whether you are 10 or 40 years from retirement, you will learn investment strategies to help design the retirement you want. We'll also discuss how to add flexibility to your strategy to help you handle unexpected events and keep your strategy on track.

**VIRTUAL** Fee: \$29  
Thursday 6-7:30 p.m.  
Koleszar 1 session: Feb. 25

## Language

### Beginning Conversational Spanish

The best way to learn a language is through conversation. In this fun and relaxed beginning level course, you'll learn conversation skills virtually. Plus, the basics, such as how to ask for directions, order a meal, or ask the price of an item plus much, much more!

**VIRTUAL** Fee: \$99  
Wednesday 6:30-8 p.m.  
Palacios 6 sessions: Jan. 6 to Feb. 10

## Photography

### Digital Photography

This popular digital photography class is full of great demonstrations and examples which will be presented remotely. Point-and-shoot as well as DSLR cameras welcome.

**VIRTUAL** Fee: \$69  
Thursday 6:30-8 p.m.  
Kehr 4 sessions: Jan. 7-28

## Travel

### **NEW!** The New Normal of Travel

The pandemic rocked international travel, leaving a "new normal" as to when, where, and how to travel abroad. Find out key essentials to travel beyond Covid-19. Class will cover trip planning, travel insurance, safety secrets, and more. If you are planning to travel this year, don't miss this class.

**VIRTUAL** Fee: \$29  
Thursday 6:30-8 p.m.  
Bare 1 session: Feb. 25

## CAREER PROGRAMS

NONCREDIT ONLINE



## HEALTHCARE

### Administrative Medical

CPC Certified Medical Administrative Assistant with Medical Billing and Coding  
500 hours, \$3,195 (Exam vouchers included)

CPC Medical Billing and Coding  
340 hours, \$2,695 (Exam voucher included)

Certified Outpatient Coder  
200 hours, \$1,995

Certified Inpatient Coder  
170 hours, \$2,495 (Exam voucher included)

Advanced Hospital Coding and CCS Prep  
100 hours, \$1,895 (Exam voucher included)

Certified Risk Adjustment Coder  
160 hours, \$1,495 (Exam voucher included)

Administrative Dental Assistant  
150 hours, \$1,795

Certified Electronic Health Records Specialist and Medical Terminology  
194 hours, \$2,295 (Exam voucher included)

Certified Health Unit Coordinator  
120 hours, \$1,495

Certified Medical Administrative Assistant  
160 hours, \$1,495 (Exam voucher included)

Medical Interpreter (Spanish/English)  
200 hours, \$2,395

Certified Professional Medical Auditor  
80 hours, \$1,695 (Exam voucher included)

Medical Office Manager (CPPM)  
555 hours, \$3,995 (Exam vouchers included)

## BUSINESS

### Administrative

Certified Administrative Professional  
90 hours, \$1,695 (Exam voucher included)

Certified Paralegal **New!**  
255 hours, \$2,495 (Exam voucher included)

### Business

Business Coach **New!**  
100 hours, \$1,295

Career Counselor **New!**  
100 hours, \$1,295

Certified Credit Counselor **New!**  
80 hours, \$1,995 (Exam voucher included)

Certified Internal Auditor **New!**  
300 hours, \$695

Entrepreneurship: Start-Up and Business Owner Management  
360 hours, \$2,095

Grant Writing Certificate  
300 hours, \$2,295

Human Resources Professional  
120 hours, \$1,795

Lean Six Sigma Green Belt and Black Belt  
125 hours, \$2,295 (Exam vouchers included)

PMI Risk Management Professional  
30 hours, \$995 (Exam voucher included)

Professional Interpreter  
40 hours, \$995

### AutoCAD/Autodesk

AutoCAD 2021 Certified User **New!** with AutoCAD 3D 2021  
240 hours, \$3,295 (Exam voucher included)

AutoCAD 2021 Certified User **New!**  
155 hours, \$2,595 (Exam voucher included)

AutoCAD 3D 2021 **New!**  
85 hours, \$1,695 (Exam voucher included)

Autodesk Fusion 360 **New!**  
120 hours, \$2,595 (Exam voucher included)

### Design

Adobe Certified Associate **New!**  
220 hours, \$2,595 (5 Exam vouchers included)

Advertising and Outreach Specialist **New!**  
100 hours, \$1,295

Marketing Design Certificate  
360 hours, \$3,295

Multimedia Arts Certificate  
360 hours, \$3,295

Video Game Design and Development  
500 hours, \$1,995

Certified Ethical Hacker  
100 hours, \$2,895 (Exam voucher included)

CompTIA IT Fundamentals **New!**  
100 hours \$895 (Exam voucher included)

### Information Technology

Help Desk Analyst Tier 1 Support Specialist  
120 hours \$1,495

Management for IT Professionals  
390 hours \$2,295

Certified Global Business Professional  
160 hours \$2,495

### Supply Chain

Certified Green Supply Chain Professional  
60 hours \$1,595

Freight Broker/Agent Training  
180 hours \$1,895

Purchasing and Supply Chain Management  
300 hours \$2,295

For detailed course descriptions, pricing, even more classes and to register, go to:  
**Career.PierceCE.com**

## DID YOU KNOW?

- **Employer payments and company vouchers** are accepted for these courses. Call 253-840-8451 for more information.
- Approved for **MyCAA military spouse funding** (\$4,000 per person)
- Under the **Fee Installment Plan**, you can make up to three interest-free payments. Contact cashing at [cashing@pierce.ctc.edu](mailto:cashing@pierce.ctc.edu) or 253-964-6700.
- Some courses qualify for WorkSource/WIOA funding. Call 253-840-8451 for assistance.



## UNEMPLOYED?

If you are currently receiving WA unemployment benefits you might be eligible for special funding. Find our approved courses on Career Bridge at [CareerBridge.wa.gov](https://CareerBridge.wa.gov)





## OUR HOT CERTIFICATES

### Accounting & Finance for Non-Financial Managers Certificate

\$495 32 hours

### Bookkeeping Certificate *New!*

\$345 32 hours

### Data Analysis Certificate

\$495 48 hours

### Designing Webinars Certificate *New!*

\$345 32 hours

### Digital Marketing Certificate

\$495 48 hours

### Entrepreneurship Certificate

\$495 48 hours

### Leading and Managing Virtual Teams Certificate *New!*

\$495 48 hours

### Managing Social Change Certificate

\$495 48 hours

### Management Certificate

\$595 48 hours

### Online Teaching Certificate *New!*

\$495 48 hours

### Productivity & Time Management Certificate

\$595 48 hours

## DID YOU KNOW?

- **Employer payments and company vouchers** are accepted for these courses. Call 253-840-8451 for details.
- Courses within most certificates may be **taken in any order**.
- Continuing Education Units (CEUs) **are included** in the price.

### Social Media for Business Certificate

\$495 48 hours

### Supervisory & Leadership Certificate

\$395 32 hours

### Workplace Communication Certificate

\$595 56 hours

## BUILD YOUR SKILLS WITH THESE POPULAR COURSES:

Applying Lean Sigma Practices to HR Functions	\$245/16 hours
Basics of Bookkeeping	\$195/16 hours
Beyond Raising Awareness: Strategy and Evaluation of Advocacy Efforts	\$195/16hours
Business Writing	\$195/16 hours
Collaborative Management	\$295/24 hours
Contact Tracing <i>New!</i>	\$279/16 hours
Cyber Security for Managers	\$195/16 hours
Foundations of Supply Chain Management	\$245/16 hours
Gender in the Classroom	\$145/16 hours
Generational Learning Styles	\$145/16 hours
Google Analytics	\$195/16 hours
Introduction to Coding	\$195/16 hours
Key Essentials for Conducting Workplace Investigations	\$195/16 hours
Leadership Principles	\$145/16 hours
Podcasting	\$245/16 hours
Strategic Project Management Skills for HR Professionals	\$245/16 hours
Stress Management in the Workplace	\$145/16 hours
Your Workplace, Your Employees and the Law	\$195/16 hours

...and many more!

## ACCOUNTING

Accounting Fundamentals I  
Accounting Fundamentals II  
Crystal Reports  
Performing Payroll in QuickBooks  
Purchasing Fundamentals  
QuickBooks

## BUSINESS, OFFICE AND SALES

Administrative Assistant Applications  
Administrative Assistant Fundamentals  
Effective Selling  
High Performance Organization  
High Speed Project Management  
Introduction to Business Analysis  
Keyboarding  
Mastery of Business Fundamentals  
Professional Sales Skills  
Sales Training  
Talent and Performance Management  
Total Quality Fundamentals  
Using Social Media in Business

## BUSINESS WRITING

Business and Marketing Writing  
Effective Business Writing  
Fundamentals of Technical Writing  
How to Make Money from Your Writing  
Introduction to Internet Writing Markets  
Research Methods for Writers  
Resume Writing Workshop  
The Craft of Magazine Writing  
The Keys to Effective Editing  
Write Effective Web Content  
Writing and Editing

## COMMUNICATIONS

Achieving Success with Difficult People  
Individual Excellence  
Interpersonal Communication  
Keys to Effective Communication  
Mastering Public Speaking  
Presentation Skills  
Skills for Making Great Decisions

## COMPUTER PROGRAMMING

CSS3 and HTML5  
C# Programming  
C++ Programming  
Java Programming  
JavaScript  
PHP and SQL  
Python Programming  
Visual Basic

## ENTREPRENEURSHIP AND SMALL BUSINESS

Marketing Your Business on the Internet  
Publish and Sell Your eBooks  
Small Business Marketing on a Shoestring  
Start and Operate Your Own Home-Based Business  
Start Your Own Small Business  
Starting a Consulting Practice

## FINANCE AND INVESTING

Introduction to Stock Options  
Keys to Successful Money Management  
Personal Finance  
Real Estate Investing  
Stock Trading  
Stocks, Bonds and Investing: Oh, My!  
The Analysis and Valuation of Stocks  
Where Does All My Money Go?

## GRANT WRITING AND NONPROFIT

Get Grants!  
Grant Proposal Writing  
Grant Writing A to Z I  
Grant Writing A to Z II  
Marketing Your Nonprofit  
Nonprofit Fundraising  
Nonprofit Management  
Starting a Nonprofit

## GRAPHIC AND WEB DESIGN

Adobe Acrobat  
Adobe Illustrator  
Adobe InDesign  
Adobe Lightroom  
Adobe Photoshop  
Creating Web Pages  
Creating WordPress Websites  
Designing Effective Websites  
Dreamweaver  
Web Design

## LANGUAGE

Conversational French, Beginning  
Conversational Japanese  
Discover Sign Language  
Instant Italian  
Speed Spanish  
Speed Spanish II  
Speed Spanish III  
Spanish for Law Enforcement  
Spanish for Medical Professionals  
Spanish for Medical Professionals II

## MANAGEMENT AND LAW

Building Teams That Work  
Creating a Successful Business Plan  
Employment Law Fundamentals  
Leadership  
Managing Customer Service  
Supervision and Management  
Understanding the Human Resources Function  
Workers' Compensation  
Workplace Law Essentials

## PERSONAL COMPUTERS

Computer Skills for the Workplace  
Microsoft Access  
Microsoft Excel  
Microsoft Outlook  
Microsoft PowerPoint  
Microsoft Project  
Microsoft Publisher  
Microsoft Windows  
Microsoft Word  
PC Security  
PC Troubleshooting  
Understanding the Cloud

## TEST PREP

GED Prep  
GMAT Prep  
GRE Prep I and II  
LSAT Prep  
Praxis Prep  
SAT/ACT Prep

## IT TEST PREP

CompTIA A+ Certification Prep (Basic)  
CompTIA A+ Certification Prep (Intermediate)  
CompTIA A+ Certification Prep (Advanced)  
CompTIA Network+ Certification Prep  
LPI Linux Essentials Exam Prep

For detailed course descriptions, pricing,  
even more classes and to register, go to:

**Professional.PierceCE.com**

**PLEASE NOTE:** *Pierce College recommends that you check with your school district and/or state licensing agency to verify these course offerings will meet your district and/or state requirements for salary advancement and/or state certificate re-licensure. No refunds are given once you have been issued your username and password information.*

GET YOUR CLOCK HOURS *One year access, start anytime!*

30 Clock Hours, Fee: \$244

Educators.PierceCE.com

Advanced Classroom Management: Children as Change Agents	Educational Assessment	Reading Fundamentals #2: Laying the Foundation for Effective Reading Instruction
Attention Deficit/Hyperactivity Disorder (ADHD)	Harassment, Bullying & Cyber-Intimidation in Schools	Six Traits of Writing Model: Teaching and Assessing
Autism & Asperger’s Disorder	Inclusion	Talented & Gifted: Working with High Achievers
Build School Communities: Brain Smart Classroom Management	Infant & Toddler Mental Health	Teaching Diversity
Child Abuse	Reading & Writing in Content Area	Teaching Elementary Math Conceptually
Drugs & Alcohol in Schools	Reading Fundamentals #1: An Introduction to Scientifically-based Research	Traumatized Child
Early Childhood: Family-Centered Services		Violence in Schools

45 Clock Hours, Fee: \$299

Educators.PierceCE.com

Behavior is Language	Learning Disabilities	Try DI!
Early Childhood: Observation & Assessment	Reading Fundamentals #3: The Elements of Effective Reading Instruction & Assessment	Understanding & Implementing Common Core Standards
Early Childhood: Program Planning	Response to Intervention (RTI)	Understanding Aggression
Early Childhood: Typical & Atypical Development	Teaching Secondary Math Conceptually	Why DI? – An Introduction to Differentiated Instruction
English Language Learner: Language Acquisition		
English Language Learner: Methods and Materials		

24 Clock Hours, Fee: \$139

Six-week classes Teachers.PierceCE.com

Common Core Standards in English K-5	Homeschool with Success	Spanish in the Classroom
Content Literacy: Grades 6-12	Integrating Technology in the Classroom (STEM Clock Hours)	Survival Kit for New Teachers
Creating Classroom Centers	Leadership	Teaching Adult Learners
Creating a Classroom Website	Microsoft Excel in the Classroom	Teaching High School
Creating the Inclusive Classroom: Strategies for Success	Microsoft PowerPoint in the Classroom	Teaching Math: Grades 4-6
The Creative Classroom	Microsoft Word in the Classroom	Teaching Preschool: A Year of Inspiring Lessons
Differentiating K-12 Assessments	Praxis Core Preparation	Teaching Science: Grades 4-6
Empowering Students with Disabilities	Singapore Math: Number Sense and Computational Strategies	Teaching Smarter with SMART Boards
Enhancing Language Development in Childhood	Singapore Math Strategies: Model Drawing for Grades 1-6	Teaching Writing: Grades K-3
Get Assertive!	Singapore Math Strategies: Advanced Model Drawing for Grades 6-9	Teaching Writing: Grades 4-6
Grammar for ESL		Understanding Adolescents
Guided Reading and Writing: Strategies for Maximum Student Achievement	Solving Classroom Discipline Problems	Using the Internet in the Classroom
	Solving Classroom Discipline Problems II	Writing for ESL

*\*P-12 CLOCK HOURS: The Pierce College Community and Continuing Education department is an approved OSPI (Office of the Superintendent of Public Instruction) clock hour provider.*

NEW! ONLINE  
CERTIFICATES

Fitness Coach  
Microsoft Systems Administrator  
Network Infrastructure

Eligible for VIE 25 funding,  
Tuition Assistance and  
Financial Aid  
funding.

Start  
any quarter!

PIERCE COLLEGE

Pierce College offers bachelor’s degrees, associate degrees, and professional certificates in numerous programs of study ([www.pierce.ctc.edu/](http://www.pierce.ctc.edu/)). Career training opportunities prepare students for work in the fields like business, computers and technology, health care, communications and education. The college also offers adult basic education classes, English as a second language (ESL) classes, and community and continuing education classes.

Pierce College welcomes all students. Advisors ([www.pierce.ctc.edu/advising](http://www.pierce.ctc.edu/advising)) help resolve issues, answer questions, and provide information about the next best steps based on each individual’s needs. The college ensures that the lack of English language skills is not a barrier to education, access to services, or activities.

Pierce College supports and values the dignity of each member of its community and visitors, and is committed to maintaining an environment free from discrimination and harassment. This commitment applies to all levels and areas of operations and programs and is intended to ensure that all students and employees are provided equitable opportunities to realize their goals and to function safely and effectively within the Pierce College environment.

Pierce College recognizes its responsibility under state laws and their implementing regulations to investigate, resolve, implement corrective measures, and monitor the educational environment and workplace to stop, remediate, and prevent discrimination on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal. Pierce College prohibits discrimination against and harassment of members of these protected classes, as well as any additional class(es) protected by local, state, or federal law. Any individual found to be in violation of this policy will be subject to disciplinary action up to and including the possibility of exclusion from Pierce College facilities, dismissal from Pierce College as a student, and/or dismissal from employment, as applicable.

Members of the college community, guests, or visitors who believe they have been the subject of discrimination or harassment should report the incident or incidents to the District Title IX/EEO Coordinator identified below. If the complaint is against that Coordinator, or if for some other reason a report cannot be made to the Coordinator, the complainant should report the matter to one of the alternate designees listed below.

District Title IX/EEO Coordinator  
Holly Gorski  
Pierce College Fort Steilacoom  
Cascade Building, Room 207  
9401 Farwest Drive SW  
Lakewood, WA 98498-1999  
253-964-6519 | [HGorski@pierce.ctc.edu](mailto:HGorski@pierce.ctc.edu)

District Section 504 Coordinator  
Tami Jacobs  
Pierce College Fort Steilacoom  
Cascade Building, Room 380  
9401 Farwest Drive SW  
Lakewood, WA 98498-1999  
253-964-6581 | [tjacobs@pierce.ctc.edu](mailto:tjacobs@pierce.ctc.edu)

District Affirmative Action Officer –  
Paula Henson-Williams – 253-864-3229 -  
[phenson@pierce.ctc.edu](mailto:phenson@pierce.ctc.edu)

District Title IX Coordinator - Pierce College – Sean Cooke - 253-840-8472 - [scooke@pierce.ctc.edu](mailto:scooke@pierce.ctc.edu)

Deputy Title IX Coordinator - District Athletics –  
Duncan Stevenson - 253-964-6612 - [dstevenson@pierce.ctc.edu](mailto:dstevenson@pierce.ctc.edu)

Deputy Title IX Coordinator - Pierce College Puyallup – Agnes Steward – 253-840-8403 -  
[asteward@pierce.ctc.edu](mailto:asteward@pierce.ctc.edu)

Deputy Title IX Coordinator - Pierce College Fort Steilacoom – Tami Jacobs - 253-964-6581 -  
[tjacobs@pierce.ctc.edu](mailto:tjacobs@pierce.ctc.edu)

Deputy Title IX Coordinator - Pierce College at Joint Base Lewis-McChord – Kelly Benson – 253-964-6716 - [kbenson@pierce.ctc.edu](mailto:kbenson@pierce.ctc.edu)

Information on how to report concerns about behavior that may have a negative impact on the climate can be found at [www.pierce.ctc.edu/complaint-process](http://www.pierce.ctc.edu/complaint-process). All reports of negative and inappropriate behaviors will be taken seriously. We believe that hearing about concerns presents an opportunity to consider any necessary improvements. Attempting to prevent someone from reporting a concern, and retaliating or attempting to encourage others to retaliate against someone who has raised concerns will not be tolerated.

Please also see our Discrimination and Harassment policy at [www.pierce.ctc.edu/policy-discrimination-and-harassment](http://www.pierce.ctc.edu/policy-discrimination-and-harassment)

**LIMITATION OF LIABILITY:** The college’s total liability for claims arising from a contractual relationship with the student in any way related to courses or programs shall be limited to the tuition and expenses paid by the student to the college for those courses or programs. In no event shall the college be liable for any special, indirect, incidental or consequential damages, including but not limited to loss of earnings or profits.

All students are advised that the Pierce College Marketing & Communications Office takes photographs and shoots videos throughout the year which may include images (as well as audio/video recordings of voices) of members of the student body and reserves the right to use them for publicity, promotional and marketing purposes. The College also reserves the right to take photographs of campus facilities and scenes, events, faculty, staff and students for promotional purposes in any areas on campus or at any Pierce College-sponsored event off campus where subjects do not have a normal and reasonable expectation of privacy. All such photographs and videos are defined as "Directory Information" and are the property of Pierce College and may be used for Pierce College promotional purposes (e.g. electronic and printed publications, websites, classroom use, college ads, etc.) without prior permission of the subjects.

As a general practice, there is no attempt to collect individual photo release forms from students. Instead, we make the assumption that Pierce College students are our best resources for marketing the College and that they will welcome involvement in these activities. However, students who do not wish to have their images/voices used for this purpose must stipulate this in writing to Marketing & Communications at the beginning of the quarter. It is also expected that such students will excuse themselves from photo/video sessions and inform the Pierce College photographer/videographer that they do not wish to be included.

CONTENT DISCLAIMER

Pierce College has made every reasonable effort to provide information that is accurate at the time of publication. However, the college reserves the right to make appropriate changes in policies, procedures, calendars, requirements, programs, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of any such changes. Nothing contained herein shall be construed to create any offer to contract or any contractual rights.

THE PIERCE COLLEGE LEADERSHIP TEAM

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DIRECTORY

Visit [www.pierce.ctc.edu](http://www.pierce.ctc.edu) or call

	FORT STEILACOOM	PUYALLUP
Information	253-964-6500	253-840-8400
Admissions	253-964-6501	253-864-3254
	<a href="http://www.pierce.ctc.edu/admissions">www.pierce.ctc.edu/admissions</a>	
Advising Center	253-964-6705	253-840-8431
	<a href="http://www.pierce.ctc.edu/advising">www.pierce.ctc.edu/advising</a>	
Financial Aid	253-964-6544	253-964-6544
	<a href="http://www.pierce.ctc.edu/financial-aid">www.pierce.ctc.edu/financial-aid</a>	
Registration	253-964-6615	253-840-8413
	<a href="http://www.pierce.ctc.edu/register-and-pay">www.pierce.ctc.edu/register-and-pay</a>	
Bookstore	253-964-6508	253-840-8411
	<a href="http://www.pierce.ctc.edu/bookstores">www.pierce.ctc.edu/bookstores</a>	
Campus Safety	253-964-6751	253-840-8481
	<a href="http://www.pierce.ctc.edu/campus-safety">www.pierce.ctc.edu/campus-safety</a>	
Testing Center	253-964-6521	253-840-8343
	<a href="http://www.pierce.ctc.edu/testing-centers">www.pierce.ctc.edu/testing-centers</a>	

For directions, campus maps and building floor plans, visit: [www.pierce.ctc.edu/maps](http://www.pierce.ctc.edu/maps)

For parking permits, courtesy services, traffic/parking rules, student code of conduct, district policies and more, visit [www.pierce.ctc.edu/campus-safety](http://www.pierce.ctc.edu/campus-safety).





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Postal Customer

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